

**From:** [Zenk, Jessica](#)  
**To:** [Tu, John](#); [Sanderfer, Larissa](#); [Benabente, Julie](#); [Tom, Vivian](#); [Lapustea, Florin](#)  
**Cc:** [Downtown West Project](#); [Han, James](#); [Manford, Robert](#); [Hughey, Rosalynn](#); [Klein, Nanci](#); [Severino, Lori](#); [Rood, Timothy](#)  
**Subject:** Re: Implementation Guide  
**Date:** Monday, March 8, 2021 8:08:01 PM

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Hi John,

This generally looks good to me.

One thing I note is that - on page 30 - the Guide accurately refers to the Downtown West Parking Requirements (Exhibit K to the DA), which requires certain things to be measured at the Conformance Review stage.

Do you want those elements to be pulled out more explicitly in the Guide? Or is the cross-reference sufficient for PBCE?

Thank you!

Best,  
Jess

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**From:** Tu, John <[john.tu@sanjoseca.gov](mailto:john.tu@sanjoseca.gov)>  
**Sent:** Tuesday, February 23, 2021 9:06 AM  
**To:** Sanderfer, Larissa <[Larissa.Sanderfer@sanjoseca.gov](mailto:Larissa.Sanderfer@sanjoseca.gov)>; Benabente, Julie <[Julie.Benabente@sanjoseca.gov](mailto:Julie.Benabente@sanjoseca.gov)>; Tom, Vivian <[Vivian.Tom@sanjoseca.gov](mailto:Vivian.Tom@sanjoseca.gov)>; Zenk, Jessica <[Jessica.Zenk@sanjoseca.gov](mailto:Jessica.Zenk@sanjoseca.gov)>; Lapustea, Florin <[Florin.Lapustea@sanjoseca.gov](mailto:Florin.Lapustea@sanjoseca.gov)>  
**Cc:** Downtown West Project <[downtownwest@esassoc.com](mailto:downtownwest@esassoc.com)>; Han, James <[James.Han@sanjoseca.gov](mailto:James.Han@sanjoseca.gov)>; Manford, Robert <[Robert.Manford@sanjoseca.gov](mailto:Robert.Manford@sanjoseca.gov)>; Hughey, Rosalynn <[Rosalynn.Hughey@sanjoseca.gov](mailto:Rosalynn.Hughey@sanjoseca.gov)>; Klein, Nanci <[Nanci.Klein@sanjoseca.gov](mailto:Nanci.Klein@sanjoseca.gov)>; Severino, Lori <[Lori.Severino@sanjoseca.gov](mailto:Lori.Severino@sanjoseca.gov)>; Rood, Timothy <[timothy.rood@sanjoseca.gov](mailto:timothy.rood@sanjoseca.gov)>  
**Subject:** Fw: Implementation Guide

Hello All,

I am forwarding the implementation guide just sent from the applicant on how to implement the review post entitlements. Please review and forward to other staff in your department as necessary. To the extent possible please provide coordinate responses by next week.

Best,  
Tong (John) Tu

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**From:** Amanda Wolf <[amandawolf@google.com](mailto:amandawolf@google.com)>  
**Sent:** Monday, February 22, 2021 9:24 PM  
**To:** Tu, John <[john.tu@sanjoseca.gov](mailto:john.tu@sanjoseca.gov)>; Tom, Vivian <[Vivian.Tom@sanjoseca.gov](mailto:Vivian.Tom@sanjoseca.gov)>; Phan, Johnny <[Johnny.Phan@sanjoseca.gov](mailto:Johnny.Phan@sanjoseca.gov)>; Rood, Timothy <[timothy.rood@sanjoseca.gov](mailto:timothy.rood@sanjoseca.gov)>  
**Subject:** Implementation Guide

[External Email]

John, Tim, Vivian and Johnny,

I am pleased to share the Implementation Guide, which we will formally submit next week as part of the PD Permit. This document was really the result of the City's desire for a clear step by step guide for the conformance process. It builds upon the subsequent process term sheet from the winter. Notably this document is meant to work in tandem with the GDP Sheets regarding the Conformance Review; where the GDP addresses broader principles, the Implementation guide gets into the mechanics of review time, application requirements, and outreach. We hope this document will be a helpful tool for the City and developer for future implementation.

I wanted to provide a preview if there were any items you would like to discuss in advance of our submission. Please let me know if a brief meeting Wednesday or Thursday would be helpful.

Best

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