

**From:** [Tom, Vivian](#)  
**To:** [Sadorra, Rey](#)  
**Cc:** [Downtown West Project](#)  
**Subject:** Fw: Framework CIMP  
**Date:** Tuesday, March 2, 2021 10:02:44 AM  
**Attachments:** [DRAFT Framework CIMP-c.docx](#)

---

Hi Rey,

Please see attached draft CIMP framework for Downtown West.

Thanks!

**Vivian Tom**

City of San Jose  
Department of Public Works  
Development Services Division  
200 East Santa Clara Street, 3rd Floor  
San Jose, CA 95113  
(408) 535-6819

---

**From:** Amanda Wolf <amandawolf@google.com>  
**Sent:** Tuesday, March 2, 2021 8:43 AM  
**To:** Tom, Vivian <Vivian.Tom@sanjoseca.gov>; Do, Ryan <ryan.do@sanjoseca.gov>  
**Cc:** Matt Eastman <eastmanmatthew@google.com>; Duanne Gilmore <duanne@google.com>  
**Subject:** Framework CIMP

[External Email]

Vivian & Ryan,

Please see attached for Framework CIMP.

Thank you,  
Amanda

--



**Amanda Wolf** |  
Development Manager  
Working for Lendlease at Google  
Sunnyvale, CA |  
628-240-4111

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

**Downtown West  
Construction Impact Mitigation Plan - Framework**

**January 2021**

**Prepared for:**

City of San Jose  
200 E Santa Clara St  
San Jose, CA 95112  
USA

**Prepared by:**

Google LLC  
1600 Amphitheatre Parkway  
Mountain View, CA, 94043

**Project Team Contact:**

Duanne Gilmore - [duanne@google.com](mailto:duanne@google.com) +1 650-499-1168

**CPRA Confidential Treatment Request, not for Public Release - CPRA Exempt,  
Confidential and Proprietary Business / Siting Information, Pre-Decisional Draft - For  
Review Only**

<Insert Table of Contents>

## **A. Project Description**

*City's CIMP Policy: A detailed project description, including site maps and a phasing schedule depicting the proposed location and timing of construction activity on a month-by-month basis for the duration of the project.*

### **Executive Summary**

This section will provide a broad description of the whole Downtown West project. Particularly for the earlier CIMP submissions, it will not be possible to provide a full and detailed description of work on every subsequent site and within every geographical area of the Downtown West project, as each individual building may not have completed the design phase. The Project will provide all details known of the respective project to inform the City of the overall approach to construction on the respective sites.

### **Scope of work described by this CIMP**

In this section, we will describe the extent of work that is the subject of a particular CIMP. This is necessary because the project will be divided into a number of phases and sub-projects by geographical area. Therefore, there will be multiple CIMP submissions covering the different phases of the project.

Each subsequent CIMP will be submitted for approval to the City with the 65% design submissions. The applicant would therefore be able to demonstrate that it has an approved CIMP when submitting an encroachment permit application for each phase of work.

### **Site Map**

This will show the overall Downtown West project area, and then highlight the specific geographical area that is the subject of this particular CIMP. It will also show any previously submitted/approved CIMP areas.

### **Phasing Schedule**

In this section, we will provide a phasing schedule for the particular area that is the subject of this CIMP. We do not intend to provide a phasing schedule for the entire Downtown West project with any of these individual CIMP submissions, as the overall project schedule and phasing sequence of particular buildings and geographical areas is subject to change. It is important to maintain this flexibility and to provide relevant information to the City with appropriate durations for review and comment

The phasing schedule to be included with each CIMP shall depict the location and timing of construction activity within the geographical area described by a particular CIMP, on a month-by-month basis for the duration of the works within that area.

### **Construction Methodology**

This section will describe the general nature of the construction work within this area, and the methodology to be employed.

## **B. Potential Physical, Environmental and other Impacts**

*City's CIMP Policy: A detailed analysis of the potential physical, environmental and other impacts of the construction activities on residents and businesses within a thousand (1000) foot radius of the project. The CIMP may incorporate by reference the analysis of physical and environmental impacts identified in any document prepared for the project pursuant to the California Environmental Quality Act.*

### **Physical Impacts**

In this section, we will describe the physical impacts of the work that is the subject of this CIMP.

### **Environmental Impacts**

In this section, we will describe the environmental impacts of the work that is the subject of this CIMP.

### **Other Impacts**

In this section, we will describe any other impacts of the work that is the subject of this CIMP.

## **C. Mitigation Measures**

*City's CIMP Policy: A detailed description of the mitigation measures proposed to be undertaken by the contractor or the project owner to mitigate each of the impacts identified to the extent practicable. The CIMP may incorporate by reference the mitigations of physical and environmental impacts proposed in any document prepared for the project pursuant to the California Environmental Quality Act.*

### **Mitigation of Physical Impacts**

In this section, we will describe the mitigation measures to be employed to minimize the physical impacts of the work that is the subject of this CIMP.

### **Mitigation of Environmental Impacts**

In this section, we will describe the mitigation measures to be employed to minimize the environmental impacts of the work that is the subject of this CIMP.

### **Mitigation of Other Impacts**

In this section, we will describe the mitigation measures to be employed to minimize any other impacts of the work that is the subject of this CIMP.

**Note:** For ease of reference, the mitigation section may be combined with the impact section, such that each impact can be described with its mitigation measure clearly outlined alongside. This may be communicated by means of a table if this provides increased clarity.

## **D. Communications Plan**

*City's CIMP Policy: A detailed Communications Plan outlining the steps that will be taken by the contractor and the project owner during the course of construction of the project to alleviate the identified impacts, which shall include, but not be limited to the following:*

- 1. A schedule of regular meetings with the surrounding businesses throughout the course of construction;*
- 2. A display of maps and construction schedule information posted in and around the construction area;*
- 3. A schedule of meetings with the surrounding community, emphasizing the market area of the impacted businesses;*
- 4. A schedule of regular meetings to coordinate with any other construction project within 500 feet of the project.*

In this section, we will provide a general overview of the Communication Plan for the overall Downtown West project, and then a more descriptive plan that addresses the geographical area and any stakeholders specifically affected by the area of work described in a particular CIMP. The sections shall include:

### **Downtown West Communication Plan - General Overview**

We will provide a general overview of the Communication and Stakeholder Management plan for the whole Downtown West project, so that the City understands how this particular CIMP strategy fits within the overall plan.

### **Specific Communication Plan for this CIMP**

Describe the geographical area of this CIMP and any key differences or focus areas from the overall Downtown West plan. This section will address:

### **1. Schedule of Meetings with Surrounding Businesses & SAP Center**

Provide a schedule of regular meetings with surrounding businesses that extends throughout the course of construction of the works subject to this CIMP, addressing all key business stakeholders, and provide a proposed agenda for these meetings. A schedule of regular meetings will be established with the management and ownership of the SAP Center.

### **2. Location of Information Boards**

Show by means of a site plan the locations for display of project information on approved posters, displaying construction schedule information and the contact details of a project information line.

### **3. Schedule of Public Meetings**

Provide a schedule of regular meetings with the general public that extends throughout the course of construction of the works subject to this CIMP, and provide a proposed agenda for these meetings.

### **4. Coordination with Other Construction Projects**

In this section, we will show a map of any other construction projects underway or likely to commence during the construction duration that are within 500 feet of the work area the subject of this CIMP. We will provide a brief overview of our understanding of those projects, and outline a schedule of meetings for coordination with those projects.

## **E. Potential Impacts to Businesses**

*City's CIMP Policy: The potential impacts to businesses within a 1,000 foot radius of the Project that shall be addressed in the CIMP, if applicable, shall include:*

- 1. Impacts on patronage due to impediments to pedestrian and vehicular access, visual impediments to signage loss of on street parking, or perceived safety issues;*
- 2. Forced temporary business closure due to loss of utilities, loss of access for patrons and employees, loss of access for services such as deliveries or garbage service, or perceived safety issues;*
- 3. Forced permanent business closure due to permanent loss of pedestrian or vehicular access.*

In this section of the CIMP, we will describe all known impacts to businesses within a 1,000 foot radius of the area that is the subject of this CIMP. Sub-sections will include:

### **Impacts on Patronage**

The Developer will describe the investigations undertaken into the surrounding businesses, and what the Developer expects may be the impact to patronage as a result of the work in the subject area. We will also specifically outline any measures that we intend to take to mitigate impact to the affected businesses.

### **Temporary Closures**

We will describe any temporary closures required to businesses that result from work in the subject area, and explain why. We will explain why the temporary closure is necessary and unavoidable.

### **Permanent Closures**

In this section, we will describe any permanent closures required to businesses that result from work in the subject area, and explain why. We will explain why the permanent closure is necessary and unavoidable.

### **Relocation of Businesses**

In this section, we will describe any initiatives that the Developer is taking to relocate businesses either within the Downtown West project area, or to another receiver site.