

**From:** [Sanderfer, Larissa](#)  
**To:** [Fatolahzadeh, Tala](#)  
**Cc:** [Burnham, Nicolle](#); [Downtown West Project](#)  
**Subject:** Re: Public Works Templates for Turnkeys  
**Date:** Wednesday, January 20, 2021 3:37:25 PM  
**Attachments:** [Outlook-oixpvstx.png](#)

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Thanks Tala!

I'll share this with Bethany and Amanda. I'll be sure to highlight that these are living documents that may be updated when they start their design.

I'll let you know if we have any additional questions,  
Larissa

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**From:** Fatolahzadeh, Tala <Tala.Fatolahzadeh@sanjoseca.gov>  
**Sent:** Wednesday, January 20, 2021 2:07 PM  
**To:** Sanderfer, Larissa <Larissa.Sanderfer@sanjoseca.gov>  
**Cc:** Burnham, Nicolle <nicolle.burnham@sanjoseca.gov>  
**Subject:** Public Works Templates for Turnkeys

Hey Larissa,

Thanks for including me in today's meeting. Here's some additional information to share with the team.

Below are links to our working files that we share with developers as they get going on design. They are more than welcome to review now to get an idea of expectations once we reach this phase of the projects. I've also attached our turnkey process and submittals guideline document, which outlines how to get plans approved for construction (35/65/95/etc). We may have already shared that one with them, but it's here again just in case

Please use this link to access our boilerplate technical specifications: [https://sanjoseca-my.sharepoint.com/:f/g/personal/chris\\_mastrodicasa\\_sanjoseca\\_gov/Ekaidot4ks1NpjRNIGug2E8BMITBMMzJlvfwIEJzy2MI4w](https://sanjoseca-my.sharepoint.com/:f/g/personal/chris_mastrodicasa_sanjoseca_gov/Ekaidot4ks1NpjRNIGug2E8BMITBMMzJlvfwIEJzy2MI4w)

Please use this link to access our CAD standards and templates: [https://sanjoseca-my.sharepoint.com/:f/g/personal/chris\\_mastrodicasa\\_sanjoseca\\_gov/Eh9niOGleeNLuiolk\\_N4BVUBBSMh4K3duXjujy1YoIGUVg](https://sanjoseca-my.sharepoint.com/:f/g/personal/chris_mastrodicasa_sanjoseca_gov/Eh9niOGleeNLuiolk_N4BVUBBSMh4K3duXjujy1YoIGUVg)

So just to give a general overview of what they will find in the links:

As it relates to design, the templates that PW provides will outline our expectations from a "performance" standpoint (i.e. DG composition, what a section of pedestrian concrete looks like, etc.) but PW doesn't have any written standards or templates as far as materials/products and "aesthetics" (i.e. what site furnishings brands to use, what trees/shrubs species to use, etc.) because we like to leave that open for discussion during the design process and with PRNS. And certainly, once the PRNS design guidelines are finalized, we would point to that document as a reference to touch on those items as well. So between our templates and the PRNS design guidelines, we provide a pretty detailed start for developers and consultants to work from...in addition to whatever standards are agreed to in the master plan/turnkey agreement process and, in this specific case, their design guidelines document.

Happy to answer any additional questions or discuss these files further with the team if needed. And just another friendly reminder that these are living documents that are meant to be continuously updated. Please do not directly attach these documents to any agreements or contracts, and the developer should understand that they will be asked to meet whatever performance standards and guidelines are in place at the time of that project's development.

Thanks!

Tala Fatolahzadeh

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