

From: [Hill, Shannon](#)
To: [Downtown West Project](#)
Subject: FW: Draft 11/7 Scoping Meeting Packet Status (Downtown West)
Date: Wednesday, September 9, 2020 12:25:44 AM

From: Severino, Lori
Sent: Monday, November 4, 2019 10:29 AM
To: Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>
Cc: Tu, John <john.tu@sanjoseca.gov>; Han, James <James.Han@sanjoseca.gov>; Hill, Shannon <Shannon.Hill@sanjoseca.gov>
Subject: RE: Draft 11/7 Scoping Meeting Packet Status (Downtown West)

Hi Thai,

My quick response is that yes, they are separate projects, but the DT west project is implementing and amending the DSAP, and we are talking about them as part of a comprehensive process (check out this page to get a flavor <https://www.diridonsj.org/diridon-station-area-plan-google-project>). The City hosted meetings will cover both the DT west project and the City's DSAP amendment process, as well as other planning efforts affecting the Diridon area. I have been calling out the Nov 7 and Dec 5 meetings as specific to Google, so I think it's fine to distinguish them on separate slides to clarify the purpose and topics covered in each set of meetings.

Happy chat about more this. Tomorrow would work best – open pretty much all day! Call me cell since I'll be working from home. [REDACTED].

Thanks!
Lori

From: Le, Thai-Chau
Sent: Friday, November 1, 2019 2:04 PM
To: Severino, Lori <Lori.Severino@sanjoseca.gov>; Tu, John <john.tu@sanjoseca.gov>; Han, James <James.Han@sanjoseca.gov>; Hill, Shannon <Shannon.Hill@sanjoseca.gov>
Subject: RE: Draft 11/7 Scoping Meeting Packet Status (Downtown West)

Hi Lori,

This is really helpful, thank you!

I want to do a quick check in with you on Monday or Tuesday when you are back in the office about how much of DSAP we would like to include in this scoping meeting. My understanding is that it is separated from the DT West, so I want to confirm that we want to add these information about DSAP in our presentation for DT West. Maybe I will separate the meetings into project related upcoming meetings and other related opportunities or something. Please let me know if you have

any time early next week.

Best regards,
Thai

From: Severino, Lori
Sent: Wednesday, October 30, 2019 10:37 AM
To: Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>; Hill, Shannon <Shannon.Hill@sanjoseca.gov>; Wessling, Cheryl <Cheryl.Wessling@sanjoseca.gov>; Tu, John <john.tu@sanjoseca.gov>; Han, James <James.Han@sanjoseca.gov>
Cc: Manford, Robert <Robert.Manford@sanjoseca.gov>
Subject: RE: Draft 11/7 Scoping Meeting Packet Status (Downtown West)

Hi Thai,

Thanks for sending this around. I just have a couple suggestions.

On the agenda, I suggest saying "City staff" instead of Planning staff to emphasize that it's a City-hosted meeting, since some people could interpret it as Google's planning team. Also, I think the facilitator will be Kelli from HR right?

I suggest adding the "How to Comment" instructions on the agenda, such as at the end in a box, listing:

1. Fill out a speaker card to provide verbal comments at this Scoping Meeting.
2. Fill out and hand in a comment card at this Scoping Meeting.
3. Submit written comments by email or regular mail to Shannon Hill by 5:00 PM November 22, 2019 to the following addresses...

Make sure to include the mailing address on the agenda.

For slide 7, please include the following information:

- Diridon Station Area Community Meetings:
 - a. Monday, **November 18**, 6:00 PM, at the Leininger Community Center
 - b. Saturday, **December 7**, 10:00 AM at the Gardner Community Center.
- Visit www.diridonsj.org for more info.

Talking points for that slide:

- In addition to reviewing the Google project, the City has initiated a process to amend the Diridon Station Area Plan, which covers 250 acres and includes the Google project site. The purpose is to update the plan to reflect current conditions, incorporate the Google project, and align it with other adopted and ongoing plans. As part of this process, we are preparing three areawide studies on Affordable Housing, Parking, and Infrastructure Financing. We are working on these City-initiated projects concurrently with reviewing the Google Project and preparing the Diridon Integrated Station Concept Plan, with a target completion by end of 2020.

- The City will conduct community engagement to share info about and get feedback on all of these interrelated projects over the next year – building upon all of the SAAG and public input previously gathered. We are planning for four rounds of outreach, beginning this fall.
- As shown on this slide and on the flyer at the sign-in table, the City is hosting two Community Meetings on Monday, **November 18**, 6:00 PM, at the Leininger Community Center, and Saturday, **December 7**, 10:00 AM at the Gardner Community Center.
- At these meetings, City staff will discuss the planning process and present initial concepts under consideration. You'll get to talk with the project team, ask questions, and share your input on the topics you care about, such as transportation, housing, and public space.
- Please visit the project website (www.diridonsj.org) to sign up for email updates, get info on upcoming events, submit questions and comments, and explore background information.

Thanks!

Lori

From: Le, Thai-Chau

Sent: Wednesday, October 30, 2019 9:46 AM

To: Hill, Shannon <Shannon.Hill@sanjoseca.gov>; Wessling, Cheryl <Cheryl.Wessling@sanjoseca.gov>; Severino, Lori <Lori.Severino@sanjoseca.gov>; Tu, John <john.tu@sanjoseca.gov>; Han, James <James.Han@sanjoseca.gov>

Cc: Manford, Robert <Robert.Manford@sanjoseca.gov>

Subject: RE: Draft 11/7 Scoping Meeting Packet Status (Downtown West)

Hello team!

Attached is the agenda and PPT for your review. We wanted to keep the slides short and to the point.

John and Lori, I need help with slide 7. Is this the only upcoming meeting that we are announcing at the Scoping meeting? Are there any other community meetings that we would like to add here?

Cheryl, is there a specific PPT design style we should use?

Shannon will be out of the office tomorrow and Thursday so please include me in all communications pertaining the scoping meeting.

Please let me know if you have any questions or concerns.

Best regards,

Thai

Thai-Chau Le

Supervising Planner | Planning, Building & Code Enforcement

City of San Jose | 200 East Santa Clara Street

Thai-Chau.Le@sanjoseca.gov | (408) 535 - 5658

From: Hill, Shannon

Sent: Tuesday, October 29, 2019 3:47 PM

To: Wessling, Cheryl <Cheryl.Wessling@sanjoseca.gov>; Severino, Lori <Lori.Severino@sanjoseca.gov>; Tu, John <john.tu@sanjoseca.gov>; Han, James <James.Han@sanjoseca.gov>

Cc: Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>; Manford, Robert <Robert.Manford@sanjoseca.gov>

Subject: Draft 11/7 Scoping Meeting Packet Status (Downtown West)

Hi there,

Just letting you know, I'm running behind drafting the packet for Thai's review, so we probably won't send it for your review until tomorrow.

I had a few other urgent requests to take care of for this project earlier today in order for ESA to submit the 1st ADIR by this Friday, and they are still coming.

Sorry for the delay!

Thanks!

Shannon

From: Hill, Shannon

Sent: Monday, October 28, 2019 10:17 AM

To: Wessling, Cheryl <Cheryl.Wessling@sanjoseca.gov>; Manford, Robert <Robert.Manford@sanjoseca.gov>; Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>

Cc: Keyon, David <david.keyon@sanjoseca.gov>

Subject: RE: A slide for explaining an EIR -- to use at www.sanjoseca.gov/GoogleProject

Great, thanks Cheryl! To answer your question, yes we are planning on using a PowerPoint presentation. Also, so you know, the plan is for Thai to do the presentation at the meeting, since this will be my first Scoping Meeting with the City, but I will be assisting with organizing comments etc.

I will be putting together draft City slides and a draft packet (agenda, environmental review process overview, commenting instructions, and project description) for Thai to review, and we are aiming to send the draft to you, John, James, and Lori to review by COB tomorrow.

Thanks,

Shannon Hill, Planner

Planning, Building & Code Enforcement | Environmental Review Section

City of San José | 200 East Santa Clara Street

Shannon.Hill@sanjoseca.gov | (408) 535 - 7872

From: Wessling, Cheryl
Sent: Thursday, October 24, 2019 6:25 PM
To: Manford, Robert <Robert.Manford@sanjoseca.gov>; Keyon, David <david.keyon@sanjoseca.gov>; Hill, Shannon <Shannon.Hill@sanjoseca.gov>
Subject: RE: A slide for explaining an EIR -- to use at www.sanjoseca.gov/GoogleProject

Attached is the revised slide. I went ahead and linked it to the Environmental info under the Nov. 7 meeting at www.sanjoseca.gov/GoogleProject. You'll see that I'm adding a short explanatory paragraph for "meeting focus" for each public meeting for this project.

CW

From: Wessling, Cheryl
Sent: Thursday, October 24, 2019 9:33 AM
To: Manford, Robert <Robert.Manford@sanjoseca.gov>; Keyon, David <david.keyon@sanjoseca.gov>
Subject: RE: A slide for explaining an EIR -- to use at www.sanjoseca.gov/GoogleProject

Will do! Thx Robert!

From: Manford, Robert
Sent: Wednesday, October 23, 2019 8:56 PM
To: Wessling, Cheryl <Cheryl.Wessling@sanjoseca.gov>; Keyon, David <david.keyon@sanjoseca.gov>
Subject: RE: A slide for explaining an EIR -- to use at www.sanjoseca.gov/GoogleProject

Hi Cheryl:

The slide looks good. However, the impacts are not limited to only those listed on the right column. I would qualify the description as "includes, but not limited to..."

From: Wessling, Cheryl
Sent: Wednesday, October 23, 2019 7:51 PM
To: Manford, Robert <Robert.Manford@sanjoseca.gov>; Keyon, David <david.keyon@sanjoseca.gov>
Subject: A slide for explaining an EIR -- to use at www.sanjoseca.gov/GoogleProject

Robert and David – As we list the public meetings at www.sanjoseca.gov/GoogleProject, I want to include a short paragraph that explains the focus of the meeting. Keeping things brief for the EIR process is hard, so I've created the attached slide that will open from a hyperlink on the page.

Please review the attached slide for accuracy.

Also, are you thinking of using a PPT at the scoping meeting? If yes, please give me the opportunity to review it and make it look good.

Thanks
Cheryl

Cheryl Wessling, Communications Manager

City of San José – Planning, Building and Code Enforcement Dept.

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www.sanjoseca.gov/pbce