

**From:** [Hill, Shannon](#)  
**To:** [Downtown West Project](#)  
**Subject:** FW: Parking validation for Thursday, Nov 7 meeting  
**Date:** Wednesday, September 9, 2020 12:21:36 AM

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**From:** Le, Thai-Chau  
**Sent:** Tuesday, November 5, 2019 8:21 AM  
**To:** Severino, Lori <[Lori.Severino@sanjoseca.gov](mailto:Lori.Severino@sanjoseca.gov)>; Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>  
**Subject:** RE: Parking validation for Thursday, Nov 7 meeting

Hi Lori,

We can take care of that. We can pick it up and drop it off.  
Thank you so much for helping us with organizing these tasks!!

Best regards,  
Thai

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**From:** Severino, Lori  
**Sent:** Monday, November 4, 2019 7:35 PM  
**To:** Le, Thai-Chau <[Thai-Chau.Le@sanjoseca.gov](mailto:Thai-Chau.Le@sanjoseca.gov)>; Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>  
**Subject:** Parking validation for Thursday, Nov 7 meeting

Also, Tara typically picks up the parking validation machine from the Security office in the garage before our meetings in the wing rooms. Would one of you be able to do that? Or would you prefer for Tara to pick it up and drop off on the 3<sup>rd</sup> floor?

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**From:** Severino, Lori  
**Sent:** Monday, November 4, 2019 7:32 PM  
**To:** Reid, Tara <[Tara.Reid@sanjoseca.gov](mailto:Tara.Reid@sanjoseca.gov)>  
**Cc:** Le, Thai-Chau <[Thai-Chau.Le@sanjoseca.gov](mailto:Thai-Chau.Le@sanjoseca.gov)>; Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>  
**Subject:** Dessert and water for Thursday, Nov 7 meeting

Hi Tara,

Could you order a cookie/dessert spread for the public meeting in the wing rooms this Thursday at 7:00 PM?

Please assume 50 people, drop off around 6:30, and use the DSA Community Engagement budget.

I won't be there. Shannon and Thai copied here are leading the meeting.

Just a reminder to also ensure that there is water at the meeting too.

Thanks!

Lori

**Lori Severino**

Diridon Program Manager

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