

From: [Hill, Shannon](#)
To: [Downtown West Project](#)
Subject: FW: Nov 7 meeting - recording
Date: Wednesday, September 9, 2020 12:18:10 AM

From: Le, Thai-Chau
Sent: Tuesday, November 5, 2019 9:49 AM
To: Jutson, Craig <craig.jutson@sanjoseca.gov>; Hill, Shannon <Shannon.Hill@sanjoseca.gov>
Cc: Severino, Lori <Lori.Severino@sanjoseca.gov>
Subject: RE: Nov 7 meeting - recording

1. Thai-Chau Le, Supervising Environmental Planner of the City of San Jose Department of Planning, Building and Code Enforcement.
2. Heidi Rous, Air Quality and Noise Group Director with Environmental Science Associates, the City's EIR consultant for this project.
3. Kelli Parmley, Assistant Director of the City of San Jose Department of Human Resources.

Best regards,
Thai

From: Jutson, Craig
Sent: Tuesday, November 5, 2019 9:13 AM
To: Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>; Hill, Shannon <Shannon.Hill@sanjoseca.gov>
Cc: Severino, Lori <Lori.Severino@sanjoseca.gov>
Subject: Re: Nov 7 meeting - recording

I realized an additional ask from broadcast.

We need a list of any city or outside representatives who are officially speakers at the event. We need full name and job title/firm so that they can have identifying graphics. It does not need to be exhaustive, just what speakers may be on the agenda.

Craig

From: "Le, Thai-Chau" <Thai-Chau.Le@sanjoseca.gov>
Date: Tuesday, November 5, 2019 at 9:00 AM
To: "Jutson, Craig" <craig.jutson@sanjoseca.gov>, "Hill, Shannon" <Shannon.Hill@sanjoseca.gov>
Cc: "Severino, Lori" <Lori.Severino@sanjoseca.gov>
Subject: RE: Nov 7 meeting - recording

Got it.

It will likely be Thursday morning as we are waiting for some final edits on the full agenda package.

Best regards,
Thai

From: Jutson, Craig
Sent: Tuesday, November 5, 2019 8:59 AM
To: Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>; Hill, Shannon <Shannon.Hill@sanjoseca.gov>
Cc: Severino, Lori <Lori.Severino@sanjoseca.gov>
Subject: Re: Nov 7 meeting - recording

The event is posted now, so the sooner the better. But must have by Thursday morning.
Craig

From: "Le, Thai-Chau" <Thai-Chau.Le@sanjoseca.gov>
Date: Tuesday, November 5, 2019 at 8:57 AM
To: "Jutson, Craig" <craig.jutson@sanjoseca.gov>, "Hill, Shannon" <Shannon.Hill@sanjoseca.gov>
Cc: "Severino, Lori" <Lori.Severino@sanjoseca.gov>
Subject: RE: Nov 7 meeting - recording

Craig,

When do you need the final agenda by?

From: Jutson, Craig
Sent: Tuesday, November 5, 2019 8:51 AM
To: Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>; Hill, Shannon <Shannon.Hill@sanjoseca.gov>
Cc: Severino, Lori <Lori.Severino@sanjoseca.gov>
Subject: Re: Nov 7 meeting - recording

As a placeholder, I have uploaded the NOTICE OF PREPARATION OF AN ENVIRONMENTAL IMPACT REPORT FOR THE DOWNTOWN WEST MIXED-USE PLAN (GOOGLE PROJECT) as an agenda for the EIR meeting.

Unless your group provides something different, it provides lots of info to the public.

Craig

From: "Jutson, Craig" <craig.jutson@sanjoseca.gov>
Date: Tuesday, November 5, 2019 at 8:19 AM
To: "Le, Thai-Chau" <Thai-Chau.Le@sanjoseca.gov>, "Hill, Shannon" <Shannon.Hill@sanjoseca.gov>
Cc: "Severino, Lori" <Lori.Severino@sanjoseca.gov>
Subject: Re: Nov 7 meeting - recording

Hello Thai and Shannon,

Television/Webcast all set for Thursday night EIR meeting.

We need from you for public display:
Agenda document

We need from you to help us understand what we are covering:
Simple description of likely participants and format, ie, this is a 5-person panel discussion with a moderator and public questions, or it's a 10 person committee or a 2 speaker presentation.... Some description that tells us what we are covering.

Thanks,
Craig

From: "Severino, Lori" <Lori.Severino@sanjoseca.gov>
Date: Monday, November 4, 2019 at 7:37 PM
To: "Jutson, Craig" <craig.jutson@sanjoseca.gov>
Cc: "Le, Thai-Chau" <Thai-Chau.Le@sanjoseca.gov>, "Hill, Shannon" <Shannon.Hill@sanjoseca.gov>
Subject: RE: Nov 7 meeting - recording

Hi Craig,

Wanted to connect you with Shannon and Thai who are leading the meeting this Thursday. I won't be there.

Please let them know us there is anything you need, and send us the link to the recording once it's available.

Thanks!!
Lori