

From: [Do, Kayla](#)
To: [Le, Thai-Chau](#)
Cc: [Hill, Shannon](#); [Diez, Kelly](#)
Subject: RE: mercury news during furlough
Date: Friday, December 20, 2019 11:30:19 AM

Thanks Thai-Chau, if Mercury News is not accepting our usual by charging clerk's office and required a payment from us instead, then please reach out to Kelly, so that she can pay with her P-Card.

Thank you,

Kayla Do

From: Le, Thai-Chau
Sent: Friday, December 20, 2019 11:25 AM
To: Do, Kayla <Kayla.Do@sanjoseca.gov>
Cc: Hill, Shannon <Shannon.Hill@sanjoseca.gov>
Subject: RE: mercury news during furlough

We may need to coordinate directly with Mercury News as Clerk's office will be out for the furlough. I am checking in on the requirements for payment with mercury news right now.

From: Do, Kayla
Sent: Friday, December 20, 2019 11:24 AM
To: Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>
Cc: Hill, Shannon <Shannon.Hill@sanjoseca.gov>
Subject: RE: mercury news during furlough

Hi Thai-Chau,

This is will publish through City Clerk, correct? Please use [REDACTED].

Thank you,

Kayla Do

From: Le, Thai-Chau
Sent: Friday, December 20, 2019 11:11 AM
To: Do, Kayla <Kayla.Do@sanjoseca.gov>
Cc: Hill, Shannon <Shannon.Hill@sanjoseca.gov>
Subject: FW: mercury news during furlough
Importance: High

Hi Kayla,

We may have to publish a notice in the mercury news over the holidays and we will coordinate directly with Mercury News on this. Is there a charge code we could give to them for charging? This is one of the situation where we would pay first and bill for reimbursement later.

Best regards,
Thai

From: Provedor, Jennifer
Sent: Friday, December 20, 2019 10:39 AM
To: Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>; Keyon, David <david.keyon@sanjoseca.gov>
Subject: mercury news during furlough

Hi Thai,

The Clerk's office will be closed during furlough and will not be accepting publication items. However, you may contact Publications directly for your Mercury items and they should be able to assist you.

Contact:
Melinda Vazquez
Melinda.vazquez@dailyjournal.com

Thank you!

Kind Regards,
Jennifer Provedor
Senior Supervisor, Administration
Office 408.535.3505
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