

From: [Le, Thai-Chau](#)
To: [Hill, Shannon](#)
Subject: RE: Scoping Meeting Organization
Date: Friday, November 8, 2019 10:24:08 AM

Whoops. You're right, also:

4. Please scan the comment sheets too.

From: Le, Thai-Chau
Sent: Friday, November 8, 2019 9:04 AM
To: Hill, Shannon <Shannon.Hill@sanjoseca.gov>
Subject: Scoping Meeting Organization

Hi Shannon,

I put all the images of the staff notes in the folder here: [\\Pbce003\implementation\PLANNING FILES\Zonings\2019\PDC19-039 Google Downtown West Mixed Use\Environmental\Scoping Meeting\3. Scoping Mtg Results](#)

I also scanned in the sign in sheet as well.

To do:

1. Please scan in all the green speaker cards.
2. Please create an excel sheet with all the scoping meeting attendees from the sign in sheet
3. Please confirm with John/James and Cheryl if we are free to add the presentation from last night onto the website or do we need to go through one of them. I think I have access to the website so I can add it, but it is better to let the team and media official know before we start messing with the website. If we can do it ourselves, I help you with it.

Let me know if you need me to help you with anything else.

Best regards,
Thai

Thai-Chau Le
Supervising Planner | Planning, Building & Code Enforcement
City of San Jose | 200 East Santa Clara Street
Thai-Chau.Le@sanjoseca.gov | (408) 535 - 5658