

**From:** [Pete Choi](#)  
**To:** [Hill, Shannon](#)  
**Cc:** [Karl Heisler](#); [Hillary Gitelman](#); [Le, Thai-Chau](#)  
**Subject:** RE: 11/7 Scoping Meeting Plan  
**Date:** Thursday, November 7, 2019 10:45:54 AM

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Yes, we have 5 easels that we are bringing and we have the printed NOPS.

**Pete Choi**  
Senior Managing Associate  
ESA | Environmental Science Associates  
415.962.8419

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**From:** Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>  
**Sent:** Thursday, November 7, 2019 10:36 AM  
**To:** Pete Choi <[PChoi@esassoc.com](mailto:PChoi@esassoc.com)>  
**Cc:** Karl Heisler <[KHeisler@esassoc.com](mailto:KHeisler@esassoc.com)>; Hillary Gitelman <[HGitelman@esassoc.com](mailto:HGitelman@esassoc.com)>; Le, Thai-Chau <[Thai-Chau.Le@sanjoseca.gov](mailto:Thai-Chau.Le@sanjoseca.gov)>  
**Subject:** RE: 11/7 Scoping Meeting Plan

Hi Pete,

I'm just following up on Thai's email below. Does ESA have easels we could utilize for the meeting tonight? If not, we have some and can also stick notepads on the wall if necessary. City staff will be documenting comments on paper in addition to collecting comments and speaker cards.

Thanks!

Shannon Hill, Planner  
Planning, Building & Code Enforcement | Environmental Review Section  
City of San José | 200 East Santa Clara Street  
[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov) | (408) 535 - 7872

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**From:** Le, Thai-Chau  
**Sent:** Wednesday, November 6, 2019 10:48 AM  
**To:** 'Pete Choi' <[PChoi@esassoc.com](mailto:PChoi@esassoc.com)>; Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>  
**Cc:** 'Karl Heisler' <[KHeisler@esassoc.com](mailto:KHeisler@esassoc.com)>; 'Hillary Gitelman' <[HGitelman@esassoc.com](mailto:HGitelman@esassoc.com)>  
**Subject:** RE: 11/7 Scoping Meeting Plan

Hi Pete,

Do you all have easels for large notepads that we could use tomorrow? We have a few, but to be frank, they are not very good. If not, we will use them, but thought I'd ask just in case.

Best regards,  
Thai

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**From:** Le, Thai-Chau  
**Sent:** Tuesday, November 5, 2019 5:57 PM  
**To:** 'Pete Choi' <[PChoi@esassoc.com](mailto:PChoi@esassoc.com)>; Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>  
**Cc:** Karl Heisler <[KHeisler@esassoc.com](mailto:KHeisler@esassoc.com)>; Hillary Gitelman <[HGitelman@esassoc.com](mailto:HGitelman@esassoc.com)>  
**Subject:** RE: 11/7 Scoping Meeting Plan

Hi Pete,

I am checking in on this right now with staff. My understanding is there should be a person in the setup room to assist with these questions, but I do not have a specific contact at this point. In the meantime, please have Debbie contact Shannon and I as we will be assisting with setup for the room.

Thank you very much for the offer! I am finalizing the materials and will let you know if we need any help for Thursday.

Best regards,  
Thai

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**From:** Pete Choi [<mailto:PChoi@esassoc.com>]  
**Sent:** Tuesday, November 5, 2019 2:24 PM  
**To:** Le, Thai-Chau <[Thai-Chau.Le@sanjoseca.gov](mailto:Thai-Chau.Le@sanjoseca.gov)>; Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>  
**Cc:** Karl Heisler <[KHeisler@esassoc.com](mailto:KHeisler@esassoc.com)>; Hillary Gitelman <[HGitelman@esassoc.com](mailto:HGitelman@esassoc.com)>  
**Subject:** RE: 11/7 Scoping Meeting Plan

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Shannon and Thai,

The court reporter (Debbie Fuqua) will arrive between 5:30 – 6 pm on Thursday. Debbie will need to plug into the A/V system to get setup. Just in case she needs help; can you provide us an A/V contact person for her?

Also, please let us know if you need any help from ESA for setup, including sign-in sheets, comment cards, signage, etc.

Thank you

**Pete Choi**

Senior Managing Associate

ESA | Environmental Science Associates

415.962.8419

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**From:** Le, Thai-Chau <[Thai-Chau.Le@sanjoseca.gov](mailto:Thai-Chau.Le@sanjoseca.gov)>

**Sent:** Tuesday, November 5, 2019 9:48 AM

**To:** Hillary Gitelman <[HGitelman@esassoc.com](mailto:HGitelman@esassoc.com)>; Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>

**Cc:** Pete Choi <[PChoi@esassoc.com](mailto:PChoi@esassoc.com)>; Karl Heisler <[KHeisler@esassoc.com](mailto:KHeisler@esassoc.com)>

**Subject:** RE: 11/7 Scoping Meeting Plan

Thank you, Hillary!

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**From:** Hillary Gitelman [<mailto:HGitelman@esassoc.com>]

**Sent:** Tuesday, November 5, 2019 9:47 AM

**To:** Le, Thai-Chau <[Thai-Chau.Le@sanjoseca.gov](mailto:Thai-Chau.Le@sanjoseca.gov)>; Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>

**Cc:** Pete Choi <[PChoi@esassoc.com](mailto:PChoi@esassoc.com)>; Karl Heisler <[KHeisler@esassoc.com](mailto:KHeisler@esassoc.com)>

**Subject:** RE: 11/7 Scoping Meeting Plan

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Good Morning Thai,

I don't think Heidi would mind if you shorten her title and explain our role:

Heidi Rous, Air Quality and Noise Group Director with Environmental Science Associates, the City's EIR consultant for this project

Hillary

**Hillary Gitelman**

ESA | Environmental Science Associates

*Celebrating 50 Years of Work that Matters!*

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**From:** Le, Thai-Chau <[Thai-Chau.Le@sanjoseca.gov](mailto:Thai-Chau.Le@sanjoseca.gov)>  
**Sent:** Tuesday, November 5, 2019 9:22 AM  
**To:** Hillary Gitelman <[HGitelman@esassoc.com](mailto:HGitelman@esassoc.com)>; Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>  
**Cc:** Pete Choi <[PChoi@esassoc.com](mailto:PChoi@esassoc.com)>; Karl Heisler <[KHeisler@esassoc.com](mailto:KHeisler@esassoc.com)>  
**Subject:** RE: 11/7 Scoping Meeting Plan

Whoops. Sorry, “associates” not associations.

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**From:** Le, Thai-Chau  
**Sent:** Tuesday, November 5, 2019 9:21 AM  
**To:** 'Hillary Gitelman' <[HGitelman@esassoc.com](mailto:HGitelman@esassoc.com)>; Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>  
**Cc:** Pete Choi <[PChoi@esassoc.com](mailto:PChoi@esassoc.com)>; Karl Heisler <[KHeisler@esassoc.com](mailto:KHeisler@esassoc.com)>  
**Subject:** RE: 11/7 Scoping Meeting Plan

Hi Hilary,

We were asked to submit name and title of the speakers at the 11/7 meeting for Television/Webcast purposes. I have “Heidi Rous, Air Quality, Climate and Acoustics Services Director with Environmental Science Associations.”

Is that correct?

Best regards,  
Thai

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**From:** Hillary Gitelman [<mailto:HGitelman@esassoc.com>]  
**Sent:** Monday, November 4, 2019 12:46 PM  
**To:** Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>  
**Cc:** Le, Thai-Chau <[Thai-Chau.Le@sanjoseca.gov](mailto:Thai-Chau.Le@sanjoseca.gov)>; Pete Choi <[PChoi@esassoc.com](mailto:PChoi@esassoc.com)>; Karl Heisler <[KHeisler@esassoc.com](mailto:KHeisler@esassoc.com)>  
**Subject:** RE: 11/7 Scoping Meeting Plan

Hi Shannon,

Thanks. Yes, we are bringing hard copies of the NOP to the meeting!

I’m glad the meeting format will be a traditional scoping meeting. Heidi Rous, from ESA, will give our presentation after yours and we’re hoping it can be introduced and referred to as a presentation about the project description rather than “the applicant’s presentation.” We want to be clear that

ESA is conducting an objective review of the applicant's proposal on the City's behalf.

Also, Pete Choi is going to follow-up with you today about the NOP mailing – we want to make sure it included the transportation agencies and that we get notices out to any that we missed. I think this is a subject that the Google folks brought up with Thai in your absence.

See you Thursday!

Hillary

**Hillary Gitelman**

ESA | Environmental Science Associates  
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**From:** Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>  
**Sent:** Monday, November 4, 2019 12:38 PM  
**To:** Hillary Gitelman <[HGitelman@esassoc.com](mailto:HGitelman@esassoc.com)>  
**Cc:** Le, Thai-Chau <[Thai-Chau.Le@sanjoseca.gov](mailto:Thai-Chau.Le@sanjoseca.gov)>  
**Subject:** 11/7 Scoping Meeting Plan

Hi Hillary,

Based on your meeting with Thai, etc. last week, I just want to confirm that we are going with the original meeting structure (i.e., collecting speaker cards and allowing attendees to voice comments to the group with a microphone). We will also have City staff writing comments on boards for the key resource areas as well.

Also, we want to confirm that ESA is still planning on printing out hard copies of the NOP for the meeting.

Thanks!

Shannon Hill, Planner  
Planning, Building & Code Enforcement | Environmental Review Section

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