

**From:** [Corinne](#)  
**To:** [Ruano, Jose](#)  
**Cc:** [Eidlin, Eric](#); [Tam, Wilson](#); [Breslin, Emily](#); [Mendez, Zacharias](#)  
**Subject:** Re: Virtual Office Hours  
**Date:** Monday, July 13, 2020 10:40:48 AM

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[External Email]

Do we want to say something along the lines of “participation will be limited to 25 people and new sessions will be added based on expressed interest?”

On Jul 13, 2020 at 10:08 AM, <[Jose Ruano](#)> wrote:

Hi Eric,

This is great, thanks for sending this over. I've set up the Zoom meeting invitations and will be using the following announcement language for the virtual office hours.

Diridon Station Area Virtual Office Hours - Community Discussion - City staff is holding a series of listening sessions for the community to share their thoughts on a range of topics including Equity, Getting Around Downtown, Housing, Building Heights, and Parks and Public Space. These listening sessions are intended to collect ideas from the public including thoughts on existing conditions, aspirations, and concerns within the Diridon Station Area. Staff will not be presenting. Please RSVP to any of the following sessions. Each topic is limited to 25 participants. After registering, you will receive an email regarding your registration status.

Thanks all,

Jose



Jose Ruano, Planner II  
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City of San José | 200 E. Santa Clara St. 3<sup>rd</sup> Floor San José, CA 95113  
408.535.3803 [www.sanjoseca.gov/planning](http://www.sanjoseca.gov/planning)

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**From:** Eidlin, Eric <[eric.eidlin@sanjoseca.gov](mailto:eric.eidlin@sanjoseca.gov)>  
**Sent:** Friday, July 10, 2020 11:36 PM  
**To:** Ruano, Jose <[Jose.Ruano@sanjoseca.gov](mailto:Jose.Ruano@sanjoseca.gov)>; Tam, Wilson <[wilson.tam@sanjoseca.gov](mailto:wilson.tam@sanjoseca.gov)>; Breslin, Emily <[Emily.Breslin@sanjoseca.gov](mailto:Emily.Breslin@sanjoseca.gov)>; Mendez, Zacharias <[Zacharias.Mendez@sanjoseca.gov](mailto:Zacharias.Mendez@sanjoseca.gov)>; Corinne Winter <[corinne@winter.associates](mailto:corinne@winter.associates)>  
**Subject:** RE: Virtual Office Hours

Hello Jose,

I'm attaching our proposed prompt questions for this.

Have a great weekend,

Eric

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**From:** Ruano, Jose

**Sent:** Friday, July 10, 2020 4:59 PM

**To:** Eidlin, Eric <eric.eidlin@sanjoseca.gov>; Tam, Wilson <wilson.tam@sanjoseca.gov>; Breslin, Emily <Emily.Breslin@sanjoseca.gov>; Mendez, Zacharias <Zacharias.Mendez@sanjoseca.gov>; Corinne Winter <corinne@winter.associates>

**Subject:** Re: Virtual Office Hours

Hi all,

Yes, I agree. Let's see if we can find another moderator for the equity session. It would be great if Jeremy Klop is available, if not we can find a City staff person. I will ask around PBCE, if you all wouldn't mind asking within DOT and PRNS (Zak).

The proposed DOT participation works. I have:

Equity

- Wilson Tam

Getting Around Downtown

- Eric Eidlin, Wilson Tam, Emily Breslin

Parks and Public Space

- Eric Eidlin, Emily Breslin,

Thanks!

Jose



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**From:** Eidlin, Eric <[eric.eidlin@sanjoseca.gov](mailto:eric.eidlin@sanjoseca.gov)>

**Sent:** Friday, July 10, 2020 4:03 PM

**To:** Corinne Winter <[corinne@winter.associates](mailto:corinne@winter.associates)>; Ruano, Jose <[Jose.Ruano@sanjoseca.gov](mailto:Jose.Ruano@sanjoseca.gov)>

**Cc:** Tam, Wilson <[wilson.tam@sanjoseca.gov](mailto:wilson.tam@sanjoseca.gov)>; Breslin, Emily <[Emily.Breslin@sanjoseca.gov](mailto:Emily.Breslin@sanjoseca.gov)>;

Mendez, Zacharias <[Zacharias.Mendez@sanjoseca.gov](mailto:Zacharias.Mendez@sanjoseca.gov)>

**Subject:** RE: Virtual Office Hours

Hi Jose,

See below re. our proposed participation and let us know if this will work.

Corinne: re. 7/25 re. equity, let's see if we can find another moderator if that's okay with you. Maybe a City staff person or Jeremy Klop might be available?

Thanks,  
Eric

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1. Equity - Saturday, July 25, 10-11am
  - Staff:
    - DOT - Eric Eidlin or Wilson Tim
  - Moderator: Corinne Winter (Corinne not available, find a City staff moderator instead. Or Jeremy Klop of Fehr and Peers if needed)
2. Streets/ways you get around downtown (will also include parking although not advertised as such) - Tuesday, July 28, 12-1pm
  - DOT - Eric Eidlin or Wilson Tim, Emily Breslin (if okay for Wilson to join, we might like to have him as well)
5. Parks priorities, public space, community center - Tuesday, August 18, 5:30-6:30pm
  - DOT: Eric Eidlin or Wilson Tran, Emily Breslin

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**From:** Corinne Winter [<mailto:corinne@winter.associates>]

**Sent:** Friday, July 10, 2020 12:05 PM

**To:** Ruano, Jose <[Jose.Ruano@sanjoseca.gov](mailto:Jose.Ruano@sanjoseca.gov)>

**Cc:** Eidlin, Eric <[eric.eidlin@sanjoseca.gov](mailto:eric.eidlin@sanjoseca.gov)>; Tam, Wilson <[wilson.tam@sanjoseca.gov](mailto:wilson.tam@sanjoseca.gov)>; Breslin, Emily <[Emily.Breslin@sanjoseca.gov](mailto:Emily.Breslin@sanjoseca.gov)>; Mendez, Zacharias <[Zacharias.Mendez@sanjoseca.gov](mailto:Zacharias.Mendez@sanjoseca.gov)>

**Subject:** Re: Virtual Office Hours

[External Email]

Hi Jose,

Thanks for pushing this forward while I'm gone. I have a conflict on Sat the 25th. I'm actually off the grid from the 24th to the 26th, I'll let you all decide if you want to stick to that date or move it.

Thanks,

Corinne M. Winter  
Winter Consulting  
mobile: 510-316-9049

On Fri, Jul 10, 2020 at 12:27 PM Ruano, Jose <[Jose.Ruano@sanjoseca.gov](mailto:Jose.Ruano@sanjoseca.gov)> wrote:

Hi all,

Please see the final virtual office hours schedule below. I had to move some dates around to accommodate Housings availability.

I will start setting up the Zoom meeting invites. I plan to enable the RSVP feature and manually approve attendees (to keep attendance below 25). I'll also ask if those registering are SAAG members (required question to register). This way we can limit SAAG members to avoid quorum. Are there any other questions and/or features you suggest adding?

Also, would you all please provide me with a few bullets/questions for each of the meetings you will be attending. These meetings will be advertised as listening sessions intended to collect ideas from the public (not a presentation from staff), however these prompts will add some structure to the meeting and will help the moderator get the conversation started among participants.

Thanks,

Jose

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1. Equity - Saturday, July 25, 10-11am
  - Staff:
    - DOT - Eric Eidlin or **Wilson Tim**
    - PBCE - Jose Ruano
    - PRNS - Zak Mendez
    - Housing - Jacky Morales-Ferrand
    - D3 - David Tran or Bridget Brown

- Moderator: Corinne Winter

2. Streets/ways you get around downtown (will also include parking although not advertised as such) - Tuesday, July 28, 12-1pm

- Staff:
  - DOT - Eric Eidlin or Wilson Tim, Emily Breslin (if okay for Wilson to join, we might like to have him as well)
  - D3 - David Tran or Bridget Brown
- Moderator: Corinne Winter

3. Priorities around housing - Wednesday, August 5, 5:30-6:30pm

- Staff:
  - Housing – Kristen Clements
  - D3 - David Tran or Bridget Brown
- Moderator: Jose Ruano

4. Building heights - Monday, August 10, 12-1pm

- Staff:
  - PBCE – Tim Rood
  - D3 - David Tran or Bridget Brown
- Moderator: Jose Ruano

5. Parks priorities, public space, community center - Tuesday, August 18, 5:30-6:30pm

- Staff:
  - PRNS: Zak Mendez
  - DOT: Eric Eidlin or Wilson Tran, Emily Breslin
  - D3 - David Tran or Bridget Brown
- Moderator: Jose Ruano

Jose Ruano, Planner II  
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