

**From:** [Burnham, Nicolle](#)  
**To:** [Mendez, Zacharias](#)  
**Cc:** [Hunter, Cassie](#)  
**Subject:** RE: Schedule Meeting w/ Nicolle  
**Date:** Thursday, June 11, 2020 8:28:24 AM  
**Attachments:** [image002.png](#)

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I don't have to sit in on council so I'm actually open from 11:30 to 3 on Friday if you prefer mid-day. Otherwise the 4 PM is ok. I'd prefer to keep my 1:1 with Yves.

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**From:** Mendez, Zacharias  
**Sent:** Wednesday, June 10, 2020 5:34 PM  
**To:** Burnham, Nicolle <[nicolle.burnham@sanjoseca.gov](mailto:nicolle.burnham@sanjoseca.gov)>  
**Cc:** Hunter, Cassie <[cassie.hunter@sanjoseca.gov](mailto:cassie.hunter@sanjoseca.gov)>  
**Subject:** Re: Schedule Meeting w/ Nicolle

Hey Nicolle,

There looks like there are only two opportunities to meet this week, both on Friday. We can look at commandeering your 8AM 1:1 with Yves to dive into meeting the obligation. Or it looks like there is an hour available at 4:00PM. The next time available is Wednesday next week.

Let us know what your preference is and we will lock down the time.

ZM.

**ZACHARIAS MENDEZ** | Parks Planner  
**Parks, Recreation and Neighborhood Services**  
City Hall | Tel: 408.793.4171  
200 East Santa Clara Street, San José, CA 95113  
***Building Community Through Fun***  
[sanjoseca.gov/prns](http://sanjoseca.gov/prns) | [www.vivcallesj.org](http://www.vivcallesj.org)

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**From:** Hunter, Cassie <[cassie.hunter@sanjoseca.gov](mailto:cassie.hunter@sanjoseca.gov)>  
**Sent:** Wednesday, June 10, 2020 5:26 PM  
**To:** Mendez, Zacharias <[Zacharias.Mendez@sanjoseca.gov](mailto:Zacharias.Mendez@sanjoseca.gov)>  
**Subject:** RE: Schedule Meeting w/ Nicolle

Hello Zak,

Unfortunately that meeting is with CD 2 and can not be moved. The next hour time slot where all

participants are available is Wednesday, June 17<sup>th</sup> at 2:00 pm. Nicolle and Yves have their one on one this Friday at 8:00 am. If this meeting needs to happen ASAP, ask Nicolle if it would be okay to take this time slot. If she agrees, let me know and I will create the zoom meeting.

Thank you,

**Cassie Hunter**

Staff Specialist

City of San José | Parks, Recreation & Neighborhood Services

200 E. Santa Clara St. 9<sup>th</sup> Floor

San Jose, CA 95113

Phone: (408) 535-3520

[cassie.hunter@sanjoseca.gov](mailto:cassie.hunter@sanjoseca.gov) | <http://www.sanjoseca.gov/prns>



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**From:** Mendez, Zacharias <[Zacharias.Mendez@sanjoseca.gov](mailto:Zacharias.Mendez@sanjoseca.gov)>

**Sent:** Wednesday, June 10, 2020 4:59 PM

**To:** Hunter, Cassie <[cassie.hunter@sanjoseca.gov](mailto:cassie.hunter@sanjoseca.gov)>

**Subject:** Schedule Meeting w/ Nicolle

Hey Cassie,

Nicolle asked me to put together a one hour meeting with her, myself, Yves and Rebekah to discuss the parkland obligation for DTW as soon as possible.

Right now, it looks like she may have some time tomorrow at 1PM? There is a conflict of about 30 min (a 1-1:30 meeting), but I wanted to see if it could possible be moved to accommodate this meeting at this time.

The only other time that looks open is at 4:00PM on Friday.

Can you help to see if there is anything that can move around to accommodate our meeting either tomorrow or earlier on Friday?

Thanks,  
Zak

**ZACHARIAS MENDEZ** | Parks Planner

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