

From: [Bethany Windle](#)
To: [Mendez, Zacharias](#)
Subject: Re: Operations and Maintenance Estimates
Date: Tuesday, June 30, 2020 12:03:17 PM

[External Email]

Hi Zak,

A few more questions related to O+M. Here is a summary of what has been provided to date (not including activation/programming):

Table 1 - Park O&M Annual Costs		
Category		Annual Cost
Total		
Personnel		\$880,402
Total non-personnel		\$255,000
Total Annual cost		\$1,135,402

Do these numbers capture maintenance materials and supplies, security, or utilities?

Thanks,
Bethany

On Wed, Jun 17, 2020 at 5:08 PM Mendez, Zacharias <Zacharias.Mendez@sanjoseca.gov> wrote:

Hey Bethany,

Responses below.

- What is the level of care represented in the operational + maintenance cost estimates provided?
 - The staffing model assumed a high level of care. Parks staff were asked to provide estimates based on public spaces that would be activated heavily (5 days a week), in a style similar to activation of Plaza de Cesar Chavez.
- Are the O & M staffing requirements shown, dedicated staff?
 - These would be dedicated staff. The staffing model suggested is similar to staffing models we have for our park districts around the city. Essentially, the level of care projected and associated staffing model provided would be akin to our Department creating an entirely new park district.
- Is trash and janitorial included in the costs shown?
 - Yes, this is included in the maintenance model we would employ.

Let me know if you have any other questions about the O&M. Just a quick follow up on our conversation earlier this week, are you able to provide some of the initial cost estimates for the open spaces?

Thanks,
Zak

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Parks, Recreation and Neighborhood Services
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From: Bethany Windle <bethanywindle@google.com>
Sent: Wednesday, June 17, 2020 1:46 PM
To: Mendez, Zacharias <Zacharias.Mendez@sanjoseca.gov>
Cc: Burnham, Nicolle <nicolle.burnham@sanjoseca.gov>; abromberg@google.com
<abromberg@google.com>
Subject: Re: Operations and Maintenance Estimates

[External Email]

Hi Zak,

Some additional questions have come up with MJM working on the operations and maintenance cost estimates.

- What is the level of care represented in the operational + maintenance cost estimates provided?
- Are the O & M staffing requirements shown, dedicated staff?
- Is trash and janitorial included in the costs shown?

Thank you,
Bethany

On Fri, Mar 6, 2020 at 7:46 PM Mendez, Zacharias <Zacharias.Mendez@sanjoseca.gov> wrote:

Hey Bethany,

Attached are the O&M numbers that were requested. Let me know if you have any questions.

Thanks,
Zak

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