

From: [Meyer-Calvert, Teresa](#)
To: [Mendez, Zacharias](#); [Hunter, Cassie](#)
Cc: [Burnham, Nicolle](#)
Subject: RE: November PRC Agenda - Google Presentation
Date: Tuesday, June 30, 2020 12:27:37 PM
Attachments: [image001.png](#)

Yes, a memo is needed for any agenda item 😊 -Teresa

From: Mendez, Zacharias
Sent: Tuesday, June 30, 2020 10:54 AM
To: Hunter, Cassie <cassie.hunter@sanjoseca.gov>; Meyer-Calvert, Teresa <teresa.meyer-calvert@sanjoseca.gov>
Subject: Re: November PRC Agenda - Google Presentation

Hey Cassie,

Thanks for the reminder, I can go ahead and update the work plan document. It is saved on the admin sharepoint correct?

Here is the information you requested.

1. Will there be a presentation?

Yes, this will be a presentation only I believe.

2. Who will be the lead presenter, Sr. Lead and Memo Author?

Google representatives will be presenting to the PRC. I am not sure if a Memo is needed for this.

Let me check with Nicolle to see what is needed.

Let me know if you need anything else.

Thanks,
Zak

ZACHARIAS MENDEZ | Parks Planner
Parks, Recreation and Neighborhood Services
City Hall | Tel: 408.793.4171
200 East Santa Clara Street, San José, CA 95113
Building Community Through Fun
sanjoseca.gov/prns | www.vivcallesj.org

From: Hunter, Cassie <cassie.hunter@sanjoseca.gov>
Sent: Tuesday, June 30, 2020 10:47 AM

To: Mendez, Zacharias <Zacharias.Mendez@sanjoseca.gov>; Meyer-Calvert, Teresa <teresa.meyer-calvert@sanjoseca.gov>

Subject: RE: November PRC Agenda - Google Presentation

Hello Zak,

Just a reminder that all PRC items need to be added to the PRNS Future workplan. Please provide me with the following information:

1. Will there be a presentation?
2. Who will be the lead presenter, Sr. Lead and Memo Author?

Everyone has the ability to update the work plan, but if needed I can make the updates for the team.

Thank you,

Cassie Hunter

Staff Specialist

City of San José | Parks, Recreation & Neighborhood Services

200 E. Santa Clara St. 9th Floor

San Jose, CA 95113

Phone: (408) 535-3520

cassie.hunter@sanjoseca.gov | <http://www.sanjoseca.gov/prns>



From: Mendez, Zacharias

Sent: Tuesday, June 30, 2020 10:44 AM

To: Meyer-Calvert, Teresa <teresa.meyer-calvert@sanjoseca.gov>

Cc: Hunter, Cassie <cassie.hunter@sanjoseca.gov>

Subject: November PRC Agenda - Google Presentation

Hey Teresa,

We would like to add a presentation by Google to the PRC about the proposed open space development for the Downtown West Project on the November meeting agenda. Let me know if you need anything else to get this on the agenda.

Thanks,
Zak

ZACHARIAS MENDEZ | Parks Planner

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