

**From:** [Burnham, Nicolle](#)  
**To:** [Meyer-Calvert, Teresa](#); [Mendez, Zacharias](#); [Hunter, Cassie](#)  
**Subject:** RE: November PRC Agenda - Google Presentation  
**Date:** Tuesday, June 30, 2020 12:29:39 PM  
**Attachments:** [image002.png](#)

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Well, I think the question is – will Google be seeking approval from the PRC or is the presentation for information only? If info only then they may be able to do a presentation. If they are seeking approval then we'll need to write a memo that recommends that action. I would have to ask – approval of what? The design guidelines? The project concept? I can help you with this more.

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**From:** Meyer-Calvert, Teresa  
**Sent:** Tuesday, June 30, 2020 12:28 PM  
**To:** Mendez, Zacharias <[Zacharias.Mendez@sanjoseca.gov](mailto:Zacharias.Mendez@sanjoseca.gov)>; Hunter, Cassie <[cassie.hunter@sanjoseca.gov](mailto:cassie.hunter@sanjoseca.gov)>  
**Cc:** Burnham, Nicolle <[nicolle.burnham@sanjoseca.gov](mailto:nicolle.burnham@sanjoseca.gov)>  
**Subject:** RE: November PRC Agenda - Google Presentation

Yes, a memo is needed for any agendized item 😊 -Teresa

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**From:** Mendez, Zacharias  
**Sent:** Tuesday, June 30, 2020 10:54 AM  
**To:** Hunter, Cassie <[cassie.hunter@sanjoseca.gov](mailto:cassie.hunter@sanjoseca.gov)>; Meyer-Calvert, Teresa <[teresa.meyer-calvert@sanjoseca.gov](mailto:teresa.meyer-calvert@sanjoseca.gov)>  
**Subject:** Re: November PRC Agenda - Google Presentation

Hey Cassie,

Thanks for the reminder, I can go ahead and update the work plan document. It is saved on the admin sharepoint correct?

Here is the information you requested.

1. Will there be a presentation?  
Yes, this will be a presentation only I believe.
2. Who will be the lead presenter, Sr. Lead and Memo Author?  
Google representatives will be presenting to the PRC. I am not sure if a Memo is needed for this.  
Let me check with Nicolle to see what is needed.

Let me know if you need anything else.

Thanks,  
Zak

**ZACHARIAS MENDEZ** | Parks Planner  
**Parks, Recreation and Neighborhood Services**  
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**From:** Hunter, Cassie <[cassie.hunter@sanjoseca.gov](mailto:cassie.hunter@sanjoseca.gov)>  
**Sent:** Tuesday, June 30, 2020 10:47 AM  
**To:** Mendez, Zacharias <[Zacharias.Mendez@sanjoseca.gov](mailto:Zacharias.Mendez@sanjoseca.gov)>; Meyer-Calvert, Teresa <[teresa.meyer-calvert@sanjoseca.gov](mailto:teresa.meyer-calvert@sanjoseca.gov)>  
**Subject:** RE: November PRC Agenda - Google Presentation

Hello Zak,

Just a reminder that all PRC items need to be added to the PRNS Future workplan. Please provide me with the following information:

1. Will there be a presentation?
2. Who will be the lead presenter, Sr. Lead and Memo Author?

Everyone has the ability to update the work plan, but if needed I can make the updates for the team.

Thank you,

**Cassie Hunter**

Staff Specialist

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**From:** Mendez, Zacharias  
**Sent:** Tuesday, June 30, 2020 10:44 AM  
**To:** Meyer-Calvert, Teresa <[teresa.meyer-calvert@sanjoseca.gov](mailto:teresa.meyer-calvert@sanjoseca.gov)>  
**Cc:** Hunter, Cassie <[cassie.hunter@sanjoseca.gov](mailto:cassie.hunter@sanjoseca.gov)>  
**Subject:** November PRC Agenda - Google Presentation

Hey Teresa,

We would like to add a presentation by Google to the PRC about the proposed open space

development for the Downtown West Project on the November meeting agenda. Let me know if you need anything else to get this on the agenda.

Thanks,  
Zak

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