

From: [Benabente, Julie](#)
To: [Severino, Lori](#)
Cc: [O'Connor, Kevin](#); [Tom, Vivian](#); [Guo, Shelley](#)
Subject: Re: DSA Project Managers
Date: Monday, March 30, 2020 9:22:32 AM

We are not currently having any separate meetings as a whole on district utilities as we'll continue to provide comments on the documents that we see submitted (e.g. EIR, design guidelines, infrastructure and sustainability plans). Though there are two active conversation tracks around district energy (ongoing meetings led by CED; Bill E. is included) and on the sanitary sewer infrastructure analysis (between PW and Google's consultants). I've cc'd staff involved in those conversations in case you have any questions or need further details.

I am wondering about the design guidelines and associated plans - when will we see e-drafts from Google?

From: Severino, Lori <Lori.Severino@sanjoseca.gov>
Sent: Monday, March 30, 2020 9:10 AM
To: Eidlin, Eric <eric.eidlin@sanjoseca.gov>; Ruano, Jose <Jose.Ruano@sanjoseca.gov>; Han, James <James.Han@sanjoseca.gov>; Hill, Shannon <Shannon.Hill@sanjoseca.gov>; Benabente, Julie <Julie.Benabente@sanjoseca.gov>; Mendez, Zacharias <Zacharias.Mendez@sanjoseca.gov>; Tu, John <john.tu@sanjoseca.gov>; Lapustea, Florin <Florin.Lapustea@sanjoseca.gov>; Tom, Vivian <Vivian.Tom@sanjoseca.gov>; Fatolahzadeh, Tala <Tala.Fatolahzadeh@sanjoseca.gov>; Banwait, Manjit <Manjit.Banwait@sanjoseca.gov>; Ekern, Bill <Bill.Ekern@sanjoseca.gov>
Cc: Rood, Timothy <timothy.rood@sanjoseca.gov>; Keyon, David <david.keyon@sanjoseca.gov>; Madou, Ramses <ramses.madou@sanjoseca.gov>; Do, Ryan <ryan.do@sanjoseca.gov>; Sadorra, Rey <rey.sadorra@sanjoseca.gov>
Subject: RE: DSA Project Managers

Below are the meetings and tentative agendas I have down for this week. Let me know if you have anything to add, and we'll discuss and finalize at 10:30.

Also, I am attaching the agenda for the core meeting this afternoon. The purpose is to coordinate with Nanci/Kim, Robert/Rosalynn, Ryan, and Jess on overall timeline and key milestones. The agenda includes the current status of the various work products and some blanks that will need to be filled in, so we're all on the same page. (Julie – it does not have District Utilities listed but it should be on there – could you provide a quick summary of next steps?)

Thanks!!
Lori

Monday, March 30, Core team, 2:30-3:30 (check-in between OED, PBCE, DPW and DOT) – agenda attached

1. Discuss timelines for critical path issues – considering the interdependencies between

projects, unresolved issues, and staff capacity for the foreseeable future

2. Determine target dates for the next key milestones

-
March 31 – Holiday (Cesar Chavez Day)

-
Wednesday, April 1, Directors, 1:30-3:30

1. TBD

-
Thursday, April 2, Internal Coordination, 1:00-5:00

1. TBD [1:00-2:15]
2. Diridon Program Timeline update and Internal Coordination check-in [2:15-2:45]
3. Community Engagement [3-4:30]
 - a. Review and discuss materials (online survey, recorded presentations, website text, social media blast, and flyer for SAAG/partner distribution)

-
Thursday, April 2, Google Transportation Review, 3:00-4:00

1. TBD

Friday, April 3, Lori's AMA, 1-2:30

- Purpose: Finalize plan for Lori's leave and transition back to full time (through 2020)
- Agenda:
 - Community Engagement (includes Raimi/Plan to Place consultant team): 1-2:00
 - Program Management/Internal Coordination: 2-2:30

-----Original Appointment-----

From: Severino, Lori

Sent: Wednesday, October 30, 2019 5:30 PM

To: Eidlin, Eric; Ruano, Jose; Han, James; Hill, Shannon; Benabente, Julie; Mendez, Zacharias; Tu, John; Lapustea, Florin; Tom, Vivian; Fatolahzadeh, Tala; Banwait, Manjit; DSA Internal; Ekern, Bill

Cc: Rood, Timothy; Keyon, David; Madou, Ramses; Do, Ryan; Sadorra, Rey

Subject: DSA Project Managers

When: Monday, March 30, 2020 10:30 AM-11:00 AM (UTC-08:00) Pacific Time (US & Canada).

Where: 1752

Sorry for the late reschedule.

Purpose: figure out how best to use the Thursday PM internal coordination time.

Zoom Meeting:

- <https://zoom.us/j/7743852409>
- 1-669- 900-6833 (or find your local number: <https://zoom.us/u/akVULhT00>)
- Meeting ID: 774 385 2409