

**From:** [Mendez, Zacharias](#)  
**To:** [alex@catalyzesv.org](mailto:alex@catalyzesv.org)  
**Cc:** [Severino, Lori](#); [Heyne, Colin](#); [Han, James](#)  
**Subject:** Re: DSA Community Engagement Grant Agreement - CatalyzeSV  
**Date:** Friday, February 7, 2020 9:43:41 AM

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Hey Alex,

Sorry for the delay in getting back to you. Its quite alright to take the time. Reach out if you have any questions or concerns!

ZM

**ZACHARIAS MENDEZ** | Parks Planner  
**Parks, Recreation and Neighborhood Services**  
City Hall | Tel: 408.793.4171  
200 East Santa Clara Street, San José, CA 95113  
***Building Community Through Fun***  
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**From:** Alex Shoor <[alex@CatalyzeSV.org](mailto:alex@CatalyzeSV.org)>  
**Sent:** Thursday, February 6, 2020 4:50 PM  
**To:** Mendez, Zacharias <[Zacharias.Mendez@sanjoseca.gov](mailto:Zacharias.Mendez@sanjoseca.gov)>  
**Cc:** Severino, Lori <[Lori.Severino@sanjoseca.gov](mailto:Lori.Severino@sanjoseca.gov)>; Heyne, Colin <[Colin.Heyne@sanjoseca.gov](mailto:Colin.Heyne@sanjoseca.gov)>; Han, James <[James.Han@sanjoseca.gov](mailto:James.Han@sanjoseca.gov)>  
**Subject:** Re: DSA Community Engagement Grant Agreement - CatalyzeSV

[External Email]

Zak,

May I have a few more days to communicate & coordinate with our partner organizations to decide on a tentative list of possible community engagement opportunities?

In the meantime, to keep the ball rolling, I thought I'd send you the agreement signed by Catalyze SV / Social Good Fund in case you'd like it sooner.

Thanks very much - Alex

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Alex Shoor  
Executive Director

Catalyze SV  
[alex@CatalyzeSV.org](mailto:alex@CatalyzeSV.org)  
[www.CatalyzeSV.org](http://www.CatalyzeSV.org)

On Feb 4, 2020, at 6:27 PM, Alex Shoor <[alex@CatalyzeSV.org](mailto:alex@CatalyzeSV.org)> wrote:

Zak,

Thank you for sending this document. I have reviewed the latest version of the agreement and found it to be one we can faithfully & fully execute.

To ensure it's accuracy, I subbed in "Social Good Fund" as the grantee and I sent it along to our fiscal sponsor Social Good Fund for their signature. As soon as I receive it back from them, I'll send it back to y'all.

Per your request, I've again attached our fiscal sponsor Social Good Fund's proof of nonprofit status (I believe I originally sent it on 1/24/20). I've also re-attached the latest audit of Social Good Fund - does that cover the "proof of good standing" with the IRS?

I will reach out to our anticipated partners so we can provide you with a tentative list of community engagement opportunities.

I'm happy to jump on a call with you this week if you'd like to connect. How about Friday after 2:30 pm?

Thank you so much - Alex

<1-IRS-Final-Determination-Letter-U.pdf>

<SGF-FY18-Audit.pdf>

<Diridon Engagement Community Partnership\_Grant Agreement\_CSV-SGF.docx>

Alex Shoor  
Executive Director  
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On Feb 3, 2020, at 12:44 PM, Mendez, Zacharias  
<[Zacharias.Mendez@sanjoseca.gov](mailto:Zacharias.Mendez@sanjoseca.gov)> wrote:

Good Morning Alex,

We hope this message finds you well! Attached you will find the

agreement for the Diridon Station Area Community Engagement grant. The form has been completed and is ready for your review. Once you have reviewed the document, please sign and return the completed form to me as soon as possible. When we have all the required documents, we will look to finalize the agreements right way and get working on funding distribution. Please let me know if you have any questions or concerns about the document.

Additionally, **we will required proof of non-profit status for you organization, as well as proof of good standing with the IRS. We will also require a tentative list of possible community engagement opportunities we can streamline this outreach effort.** Please include these documents and information with the completed grant agreement form.

Lastly, we are happy to schedule a check-in call with each of your organizations this week to answer any questions. If you would like to let me know if you would like to schedule some time for a follow up call, I will look to get everything coordinated. If there are any other questions or concerns, please do not hesitate to reach out. We are extremely excited to be moving forward with this effort. You will be receiving follow up emails with meeting request to schedule the first two coordination meetings.

Regards,  
Zak

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<Diridon Engagement Community Partnership\_Grant  
Agreement\_CSV.docx>