

From: [Ana Vargas Lau](#)
To: alex@catalyzesv.org; [Maggie Le-Chuong](#); [Brendan Rawson](#); [Peter Allen](#); [Amanda Rawson](#); [Camille Fontanilla](#); [Ron P. Muriera](#)
Cc: huyngoctran@gmail.com; [Chloe Shipp](#); [Han, James](#); [Severino, Lori](#); [Mendez, Zacharias](#); xtnpham@gmail.com
Subject: Re: DSA Community Engagement Grant Agreement - CatalyzeSV
Date: Friday, February 14, 2020 10:52:29 AM

[External Email]

Hi Alex,

These are the dates we are thinking of for the cafecitos and pop-ups to help lead up to the workshops and make a more concentrated outreach effort.

Cafecito 1: March 24,25 or 26

Pop-up 1: April 7,8 or 9

Cafecito 2: April 21, 22, 23

Pop-up 2: May 2 or 7

Thank you,

Ana

Ana Vargas Lau, MSW

She/Her/Hers

SOMOS Fuertes Coordinator

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[Gracias a la Vida is April 30, 2020!](#) [Click here for tickets and more information.](#)

From: Alex Shoor <alex@CatalyzeSV.org>

Sent: Tuesday, February 11, 2020 5:39 PM

To: Maggie Le-Chuong <maggielechuong@gmail.com>; Brendan Rawson <brendanr@sanjosejazz.org>; Peter Allen <pjallen2@gmail.com>; Amanda Rawson <arawson1511@gmail.com>; Camille Fontanilla <cfontanilla@SomosMayfair.org>; Ana Vargas Lau <avargas@SomosMayfair.org>; Ron P. Muriera <rpmuriera@gmail.com>

Cc: Huy Tran <huyngoctran@gmail.com>; Chloe Shipp <chloeshipp@gmail.com>; Han, James <James.Han@sanjoseca.gov>; Severino, Lori <lori.severino@sanjoseca.gov>; Mendez, Zacharias <zacharias.mendez@sanjoseca.gov>; Christina Pham <xtnpham@gmail.com>

Subject: Re: DSA Community Engagement Grant Agreement - CatalyzeSV

Partner orgs,

Thanks to those of you with whom I've connected already. I'd like to circle back to choose dates for the two workshops Catalyze SV is stewarding with your crucial leadership.

We usually host our workshops on a Saturday from 10 am - 12 pm. We find that is a good window because many people are unplugged from work on a Saturday, 10 am is not too early

on a weekend, yet they can still have their whole day ahead of them once they leave, and Saturday morning doesn't compete with church.

As such, I'm currently looking at the following dates for both workshops, ideally with one on the first two dates and one on the last two.

- March 28
- April 11 (day before Easter and weekend before [Spring Break for schools such as those in SJUSD](#))
- April 18 (weekend after Spring Break for SJUSD)
- April 25
- May 2
- May 9

Any other big cultural/religious/community events I missed on the above dates?

If not, right now, I'm thinking maybe the artist-themed workshop on March 28 and the Vietnamese-focused workshop on May 2.

Would that work for your respective organizations?

Can you let me know by Friday, February 14 at noon so I can circle back with City staff? I'm copying city staff so they are in the loop on our coordination efforts and possible dates, yet you can reply directly to me until we finalize dates to spare peoples' inboxes.

Thanks so much - Alex

Alex Shoor
Executive Director
Catalyze SV
alex@CatalyzeSV.org
www.CatalyzeSV.org

On Feb 4, 2020, at 6:42 PM, Alex Shoor <alex@CatalyzeSV.org> wrote:

Leaders of the Vietnamese American Roundtable, SOMOS Mayfair, San Jose Arts Advocates, genARTS Silicon Valley, & SJ Jazz,

Thank you all for joining Catalyze SV as part of our grant application to the City of San Jose to conduct community engagement on the development of the Diridon area.

I'm delighted to share that Catalyze SV has been tentatively selected - along with a handful of other fantastic community-based organizations - to do this important work!

As seen in the highlighted portions of the email from City staff below, we're being asked to begin selecting dates for the workshops (and/or other activities) suggested in our grant application.

Maggie with VAR - May we proceed with selecting a possible date or two for our community workshop focused on the Vietnamese community that works for you and the community? I think we decided to look between late March and early May, correct? Are there other dates where VAR may be planning community engagement that we should list?

Brendan with SJ Jazz, Chloe with genARTS Silicon Valley, & Amanda/Peter/Ron with San Jose Arts Advocates - Could we also look at some dates for an artist-themed workshop this spring? Which other arts-orgs should we invite to join us in this?

Ana & Camille with SOMOS - Should we coordinate at all as well? Do y'all already have dates in mind for your cafecitos?

Thank you all for your partnership! Excited to work together - Alex

Alex Shoor
Executive Director
Catalyze SV
alex@CatalyzeSV.org
www.CatalyzeSV.org

Begin forwarded message:

From: Alex Shoor <alex@CatalyzeSV.org>
Subject: Re: DSA Community Engagement Grant Agreement - CatalyzeSV
Date: February 4, 2020 at 6:27:25 PM PST
To: "Mendez, Zacharias" <Zacharias.Mendez@sanjoseca.gov>
Cc: "Severino, Lori" <Lori.Severino@sanjoseca.gov>, "Heyne, Colin" <Colin.Heyne@sanjoseca.gov>, "Han, James" <James.Han@sanjoseca.gov>

Zak,

Thank you for sending this document. I have reviewed the latest version of the agreement and found it to be one we can faithfully & fully execute.

To ensure it's accuracy, I subbed in "Social Good Fund" as the grantee and I sent it along to our fiscal sponsor Social Good Fund for their signature. As soon as I receive it back from them, I'll send it back to y'all.

Per your request, I've again attached our fiscal sponsor Social Good Fund's proof of nonprofit status (I believe I originally sent it on 1/24/20). I've also re-attached the latest audit of Social Good Fund - does that cover the "proof of good standing" with the IRS?

I will reach out to our anticipated partners so we can provide you with a tentative list of community engagement opportunities.

I'm happy to jump on a call with you this week if you'd like to connect. How about Friday after 2:30 pm?

Thank you so much - Alex

<Diridon Engagement Community Partnership_Grant Agreement_CSV-SGF.docx>

Alex Shoor
Executive Director
Catalyze SV
alex@CatalyzeSV.org
www.CatalyzeSV.org

On Feb 3, 2020, at 12:44 PM, Mendez, Zacharias
<Zacharias.Mendez@sanjoseca.gov> wrote:

Good Morning Alex,
We hope this message finds you well! Attached you will find the agreement for the Diridon Station Area Community Engagement grant. The form has been completed and is ready for your review. Once you have reviewed the document, please sign and return the completed form to me as soon as possible. When we have all the required documents, we will look to finalize the agreements right way and get working on funding distribution. Please let me know if you have any questions or concerns about the document.

Additionally, **we will required proof of non-profit status for you organization, as well as proof of good standing with the IRS. We will also require a tentative list of possible community engagement opportunities we can streamline this outreach effort.** Please include these documents and information with the completed grant agreement form.

Lastly, we are happy to schedule a check-in call with each of your organizations this week to answer any questions. If you would like to let me know if you would like to schedule some time for a follow up call, I will look to get everything

coordinated. If there are any other questions or concerns, please do not hesitate to reach out. We are extremely excited to be moving forward with this effort. You will be receiving follow up emails with meeting request to schedule the first two coordination meetings.

Regards,
Zak

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Building Community Through Fun
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<Diridon Engagement Community Partnership_Grant
Agreement_CSV.docx>

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