

**From:** [Severino, Lori](#)  
**To:** [alex@catalyzesv.org](mailto:alex@catalyzesv.org); [Le, Cuong](#); [Truong, Hoang](#)  
**Cc:** [Rivas, Vanessa](#); [Han, James](#); [Mendez, Zacharias](#)  
**Subject:** RE: Request for Form to Reserve Space at VACC  
**Date:** Wednesday, March 4, 2020 10:48:21 AM

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I think it would be best for the City to submit the reservation form. Happy to do that this week! Hoang – Nguyen Phan in OED worked with you in summer 2018 on our successful Diridon/Google meeting. You were instrumental in helping us get 60 people there! This May 9<sup>th</sup> meeting will essentially follow up on that event. I'll send you the flyer for our spring outreach round once it's ready. Would you and Cuong be able to help us with outreach again?

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**From:** Alex Shoor <[alex@CatalyzeSV.org](mailto:alex@CatalyzeSV.org)>  
**Sent:** Wednesday, March 4, 2020 12:21 AM  
**To:** Le, Cuong <[cuong.le@sanjoseca.gov](mailto:cuong.le@sanjoseca.gov)>; Truong, Hoang <[hoang.truong@sanjoseca.gov](mailto:hoang.truong@sanjoseca.gov)>  
**Cc:** Severino, Lori <[Lori.Severino@sanjoseca.gov](mailto:Lori.Severino@sanjoseca.gov)>; Rivas, Vanessa <[Vanessa.Rivas@sanjoseca.gov](mailto:Vanessa.Rivas@sanjoseca.gov)>; Han, James <[James.Han@sanjoseca.gov](mailto:James.Han@sanjoseca.gov)>; Mendez, Zacharias <[Zacharias.Mendez@sanjoseca.gov](mailto:Zacharias.Mendez@sanjoseca.gov)>  
**Subject:** Re: Request for Form to Reserve Space at VACC

[External Email]

Cuong - Thank you for the information & the form.

Hoang - Can I understand the full cost before we give our credit card info? Also, if we're making this reservation as part of a grant from / in partnership with the City of San Jose - the staff with whom we're working are copied here - are the costs different or waived?

Thank you for the time,

Alex

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Alex Shoor  
Executive Director  
Catalyze SV  
[alex@CatalyzeSV.org](mailto:alex@CatalyzeSV.org)  
[www.CatalyzeSV.org](http://www.CatalyzeSV.org)

On Mar 3, 2020, at 6:06 PM, Le, Cuong <[cuong.le@sanjoseca.gov](mailto:cuong.le@sanjoseca.gov)> wrote:  
Hello Alex,

Please fill out both sides of the attached rental request form and send back to Mr. Hoang Truong, VACC Recreation Specialist, [hoang.truong@sanjoseca.gov](mailto:hoang.truong@sanjoseca.gov) (cc'd in this email) and Hoang's office phone#: 408-794-6965. Any questions regarding your rental reservation request, please contact Mr. Hoang.

Regards,

**Cuong Le** | Acting Senior Recreation Leader

Parks, Recreation and Neighborhood Services  
**Vietnamese American Cultural Center**  
**Trung Tâm Văn Hóa Việt-Mỹ**  
at Shirakawa Center | P. 408-794-6552  
2072 Lucretia Avenue, San Jose, CA 95122  
*Building Community Through Fun*

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**From:** Alex Shoor [<mailto:alex@CatalyzeSV.org>]

**Sent:** Tuesday, March 3, 2020 5:45 PM

**To:** Le, Cuong <[cuong.le@sanjoseca.gov](mailto:cuong.le@sanjoseca.gov)>

**Subject:** Request for Form to Reserve Space at VACC

[External Email]

Mr. Le,

Thanks for your time just now. Could you send me the form to reserve space at the VACC?

I'm looking to reserve it from 9 am to 12:30 pm on Saturday, May 9.

Thank you,

Alex

Alex Shoor

Executive Director

Catalyze SV

[alex@CatalyzeSV.org](mailto:alex@CatalyzeSV.org)

[www.CatalyzeSV.org](http://www.CatalyzeSV.org)

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<RentalApplication\_FacilityUseRequest.pdf><RentalRate\_VACC.pdf>