

From: [Hill, Shannon](#)
To: [Severino, Lori](#); [Ruano, Jose](#); [Han, James](#); [Ekern, Bill](#); [Benabente, Julie](#); [Mendez, Zacharias](#); [Tu, John](#); [Moody, Doug](#)
Cc: [Rood, Timothy](#); [Keyon, David](#)
Subject: RE: DSA Project Managers: Internal Circulation of 1st ADIR
Attachments: [RE Downtown West \(Google\) CEQA Admin. Draft EIR Comments DUJ 114 .msg](#)

In follow up to our meeting, the internal circulation email is attached. Please provide additional contacts that future iterations need to be sent to.

FYI, the internal circulation list is standard for all projects and is sent to departments that need to review various resource areas. As standard practice, internal circulation contacts are not specific to persons reviewing the document because we do not have that information.

I realize this is a special case, but I will need a list of contacts from each of you if you want additional people to be included on the internal circulation emails. In the meantime, please forward the attached email as necessary.

Thank you,

Shannon Hill, Planner

Planning, Building & Code Enforcement | Environmental Review Section

City of San José | 200 East Santa Clara Street

Shannon.Hill@sanjoseca.gov | (408) 535 - 7872

-----Original Appointment-----

From: Severino, Lori

Sent: Wednesday, October 30, 2019 5:32 PM

To: Severino, Lori; Ruano, Jose; Han, James; Hill, Shannon; Ekern, Bill; Benabente, Julie; Mendez, Zacharias; Tu, John; Moody, Doug

Cc: Rood, Timothy

Subject: DSA Project Managers

When: Monday, November 25, 2019 11:00 AM-12:00 PM (UTC-08:00) Pacific Time (US & Canada).

Where: 1752

Purpose: determine agendas, facilitation strategies, AV needs, and material needs for coordination meetings

From: Hill, Shannon <Shannon.Hill@sanjoseca.gov>
Sent: Tuesday, November 5, 2019 9:38 AM
To: Chen, Amy; Chen, Amy; VanderVeen, Rachel; Blair, Geoffrey; Rozario, Sharona; Donald, Jessica; Shimamoto, Mike; Do, Ryan; Marcus, Adam; Baviere, Olivier; Ross, Rebekah; Mendez, Zacharias; Khattab, Zahi; Greene, Cary; Sheelen, Ryan; Lapustea, Florin; Trejo, Liana; Arroyo, Juliet; Hansen, Russell; Tom, Vivian
Cc: Han, James; Tu, John; Keyon, David; Le, Thai-Chau; Van Der Zweep, Cassandra; Manford, Robert; Hughey, Rosalynn
Subject: RE: Downtown West (Google): CEQA Admin. Draft EIR, Comments DUE 11/4

Follow Up Flag: Follow up
Due By: Wednesday, November 20, 2019 9:30 AM
Flag Status: Flagged

Hi All,

A couple people pointed out a typo in my email below. Please refer to the revisions. The comments are due by December 4, 2019. The consultant's schedule shows that all comments need to be compiled and submitted to the team by December 7, 2019, so that will give me a couple days to compile everyone's comments.

In addition, I inadvertently left Rosalynn and Robert off of my email last night. Sorry about that.

Thank you,

Shannon Hill, Planner
Planning, Building & Code Enforcement | Environmental Review Section
City of San José | 200 East Santa Clara Street
Shannon.Hill@sanjoseca.gov | (408) 535 - 7872

From: Hill, Shannon
Sent: Monday, November 4, 2019 6:40 PM
To: Chen, Amy <amy.chen@sanjoseca.gov>; Chen, Amy <amy.chen@sanjoseca.gov>; VanderVeen, Rachel <Rachel.VanderVeen@sanjoseca.gov>; Blair, Geoffrey <Geoffrey.Blair@sanjoseca.gov>; Rozario, Sharona <Sharona.Rozario@sanjoseca.gov>; Donald, Jessica <Jessica.Donald@sanjoseca.gov>; Shimamoto, Mike <Mike.Shimamoto@sanjoseca.gov>; Do, Ryan <ryan.do@sanjoseca.gov>; Marcus, Adam <adam.marcus@sanjoseca.gov>; Baviere, Olivier <Olivier.Baviere@sanjoseca.gov>; Ross, Rebekah <rebekah.ross@sanjoseca.gov>; Mendez, Zacharias <Zacharias.Mendez@sanjoseca.gov>; Khattab, Zahi <Zahi.Khattab@sanjoseca.gov>; Greene, Cary <CGreene@sjc.org>; Sheelen, Ryan <rsheelen@sjc.org>; Lapustea, Florin <Florin.Lapustea@sanjoseca.gov>; Trejo, Liana <liana.trejo@sanjoseca.gov>; Arroyo, Juliet <Juliet.Arroyo@sanjoseca.gov>; Hansen, Russell <Russell.Hansen@sanjoseca.gov>; Tom, Vivian <Vivian.Tom@sanjoseca.gov>
Cc: Han, James <James.Han@sanjoseca.gov>; Tu, John <john.tu@sanjoseca.gov>; Keyon, David <david.keyon@sanjoseca.gov>; Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>; Van Der Zweep, Cassandra <Cassandra.VanDerZweep@sanjoseca.gov>; Hill, Shannon <Shannon.Hill@sanjoseca.gov>
Subject: Downtown West (Google): CEQA Admin. Draft EIR, Comments DUE 11/4
Importance: High

Hello Everyone,

An Administrative Draft EIR for the Downtown West Mixed-Use Plan (Google): (Planning File Nos. GP19-009, PDC19-039, and PD19-029) is available for your review. You can access the documents here: <http://www.sjcity.net/index.aspx?nid=773>.

There are no technical reports currently attached to the ADIR. However, Appendix B contains the cumulative project list for analysis, and Appendix D contains supporting information for the Biological Resources section.

In order to maintain the schedule for this project, ***please provide written comments by ~~November~~ December 4, 2019***. If you are unable to maintain this schedule, please let me know.

We appreciate your review and written comments regarding the adequacy of the document, including identification of any inaccuracies, missing analysis, or inappropriate impact conclusions. Please remember that this document is an administrative draft and is not public information.

Please note that this is a partial/preliminary administrative draft EIR. This submittal does not include Air Quality, Energy, Greenhouse Gas Emissions, Noise and Vibration, Transportation, or the Historical Architectural Resources portion of the Cultural Resources chapter. The consultant has included highlighted notes in the compiled PDF indicating what is missing, and I provided a "Review Note" indicating what is missing from this draft, along with further instruction. Although this partial draft does not include some of the sections that will be the focus of various department reviews, please closely review the project description and any other sections of interest for this round of review.

Also, please note that this may be the last time you will have an opportunity to submit your written comments on this environmental document before it is circulated for public review, unless your area of expertise includes the chapters that have not been submitted for the 1st ADEIR. It is not appropriate for City staff to submit comments on the EIR during the public review period.

Thank you in advance for your assistance!

Shannon Hill, Planner

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