

From: [Severino, Lori](#)
To: ["milan.balinton@sjaacsa.org"](mailto:milan.balinton@sjaacsa.org); alex@catalyzesv.org; "Adina Levin"; Mimi Hernandez; ["BrendanR@sanjosejazz.org"](mailto:BrendanR@sanjosejazz.org); "Ana Vargas Lau"; "Julia McCray-Goldsmith"; steve.sos; ["aldeivnian@gmail.com"](mailto:aldeivnian@gmail.com); ["maggielechuong@gmail.com"](mailto:maggielechuong@gmail.com); "James Rojas"; [Matthew Gustafson](mailto:Matthew.Gustafson); "Oly Ortiz"; [Gabriel Hernandez](mailto:Gabriel.Hernandez); "Andrea Portillo"; "Philip Nguyen"; huyngoctran@gmail.com; ["milan.balinton@sjaacsa.org"](mailto:milan.balinton@sjaacsa.org); ["aldeivnian@gmail.com"](mailto:aldeivnian@gmail.com); "Brendan Rawson"
Cc: [Ruano, Jose](#)
Subject: RE: RSVP needed today for tomorrow's Diridon Partner Coordination meeting
Date: Thursday, December 17, 2020 12:01:01 PM

Thanks for the responses! We will have a critical mass this afternoon.

I'm switching up the agenda a bit to add some time for discussing the key themes from community input related to Google's Downtown West project.

1. Celebrate/reflect on completed events – 10 min
2. Discuss Downtown West input– 15 min
3. Reflect on outreach – 15 min
4. Grant Agreements/2021 Scope – 15 min
5. Wrap up/Next Steps – 5 min

From: Severino, Lori

Sent: Wednesday, December 16, 2020 11:48 AM

To: 'milan.balinton@sjaacsa.org'; 'alex@CatalyzeSV.org' <alex@CatalyzeSV.org>; 'Adina Levin' <adina.levin@friendsofcaltrain.com>; 'Mimi Hernandez' <contactmimiherandez@gmail.com>; 'BrendanR@sanjosejazz.org'; 'Ana Vargas Lau' <avargas@somosmayfair.org>; 'Julia McCray-Goldsmith' <julia@trinitysj.org>; 'steve sos' <sjgreeneyes@hotmail.com>; 'aldeivnian@gmail.com'; 'maggielechuong@gmail.com'; 'James Rojas' <jamesr@sanjosejazz.org>; 'Matthew Gustafson' <mgustafson@SomosMayfair.org>; 'Oly Ortiz' <olyortiz9@gmail.com>; 'Gabriel Hernandez' <ghernandez@SomosMayfair.org>; 'Andrea Portillo' <aportillo@SomosMayfair.org>; 'Philip Nguyen' <philip@varoundtable.org>; 'huyngoctran@gmail.com' <huyngoctran@gmail.com>; 'milan.balinton@sjaacsa.org' <milan.balinton@sjaacsa.org>; 'aldeivnian@gmail.com' <aldeivnian@gmail.com>; 'Brendan Rawson' <brendanr@sanjosejazz.org>

Cc: Ruano, Jose <Jose.Ruano@sanjoseca.gov>

Subject: RSVP needed today for tomorrow's Diridon Partner Coordination meeting

Importance: High

Hi all,

I am prepping for the meeting tomorrow at 3:30-4:30 and need to know who will be there. **Please reply to this email with Yes, No, or Maybe – or RSVP to the outlook event – by the end of the day.**

Here's the agenda:

1. Celebrate/reflect on completed events – 15 min
 - a. Friends of Caltrain event
 - b. Resident Cafecito
 - c. Artist Workshop

- d. Experience Workshop
2. Reflection – 15 min
 - a. How has outreach been going?
 - b. What methods have you used to share info about Diridon engagement opportunities?
 - c. Which methods have worked best?
 - d. Suggestions for how the City can best support you?
3. Grant Agreements – 25 min
 - a. **We are extending the term to June 2021 to enable ongoing assistance with outreach (Task 1.1) and to complete engagement commitments.**
 - b. Discuss the scope of outreach/engagement work for 2021
 - i. All to re-share announcements about engagement opportunities through outreach channels (5-8 announcements through June)
 - ii. Aiming for a total of 3-5 partner events in late January through March
 - c. Discuss deliverables
 - i. Event summaries and outreach materials
 - ii. Final Grant Report with expense tracking/receipts
4. Wrap up/Next Steps – 5 min

Also, I heard back from some but not all regarding the meeting summaries – please send them over as soon as possible as staff is actively reflecting on the input we received this fall.

Thanks!

Lori

From: Severino, Lori

Sent: Thursday, December 3, 2020 3:34 PM

To: 'milan.balinton@sjaacsa.org'; alex@CatalyzeSV.org; 'Adina Levin' <adina.levin@friendsofcaltrain.com>; 'Mimi Hernandez' <contactmimiherandez@gmail.com>; 'BrendanR@sanjosejazz.org'; 'Ana Vargas Lau' <avargas@somosmayfair.org>; 'Julia McCray-Goldsmith' <julia@trinitysj.org>; 'steve sos' <sjgreeneyes@hotmail.com>; 'aldeivnian@gmail.com'; 'maggielechuong@gmail.com'; 'James Rojas' <jamesr@sanjosejazz.org>; 'Matthew Gustafson' <mgustafson@SomosMayfair.org>; 'Oly Ortiz' <olyortiz9@gmail.com>; 'Gabriel Hernandez' <ghernandez@SomosMayfair.org>; 'Andrea Portillo' <aportillo@SomosMayfair.org>; Philip Nguyen <philip@varoundtable.org>; huyngoctran@gmail.com; milan.balinton@sjaacsa.org; aldeivnian@gmail.com; Brendan Rawson <brendanr@sanjosejazz.org>

Cc: Jose Ruano (Jose.Ruano@sanjoseca.gov) <Jose.Ruano@sanjoseca.gov>

Subject: Diridon Community Partners - response needed

Hi Community Partners,

Hope you had a great Thanksgiving weekend!

Over the next couple weeks, I am compiling and analyzing all of the meeting summaries and community input we have received this fall, including the partner events. Reminder that the Grant Agreements include this “Deliverable” provision: Within 2 weeks of an engagement event hosted or

co-hosted by the GRANTEE, the GRANTEE shall provide sign-in sheets (with total attendance), a written summary of the event and input received, and any outreach materials used to advertise the event (photos of the event encouraged). I have received some of the basic info already, but **still need the meeting notes and/or summary write-up for the events that have passed – please send this by December 10**. Ideally, all of the info for each event would be compiled into one document. If you have any questions about what we need, please don't hesitate to contact me.

Also note that I would like to **extend the duration of the program through June 2021**. This will give more time to complete the planned level of engagement per your individual grant agreements and align with the project schedules. When we meet next, we can discuss the remaining grant budgets and potential activities for early 2021 – as well as any other questions or concerns with an extension.

When you get a chance, **please RSVP to the coordination meeting scheduled for December 17 at 3:30-4:30**.

Lastly, Vanessa's internship ended last week. If you would like to sign the e-card to thank her and wish her well, it is available here: <https://www.groupgreeting.com/sign/df6c81d2fcf27d9>. It will send automatically Monday morning.

Thanks!

Lori

Lori Severino

Diridon Program Manager

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