

**From:** [Hill, Shannon](#)  
**To:** [Downtown West Project](#)  
**Subject:** FW: Downtown West: Environmental Review Schedule  
**Date:** Sunday, October 18, 2020 6:56:53 PM  
**Attachments:** [Env Schedule 11.7.19.pdf](#)

---

---

**From:** Hill, Shannon <Shannon.Hill@sanjoseca.gov>  
**Sent:** Wednesday, December 4, 2019 2:10 PM  
**To:** Arroyo, Juliet <Juliet.Arroyo@sanjoseca.gov>; Han, James <James.Han@sanjoseca.gov>  
**Subject:** Downtown West: Environmental Review Schedule

Hi there,

As mentioned yesterday, the attached schedule is subject to change as the project description is solidified and missing sections of the EIR are submitted, but you can reference the schedule to provide information for the HLC consultation hearing.

FYI, currently the biggest hold up is the transportation analysis (TA/LTA) scope approval, since the TA and LTA inform the technical studies and more substantial sections of the EIR (i.e., air quality, GHGs, Transportation and others).

Hopefully this is helpful!

Shannon Hill, Planner  
Planning, Building & Code Enforcement | Environmental Review Section  
City of San José | 200 East Santa Clara Street  
[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov) | (408) 535 - 7872

## Mixed-Use Project Environmental Review Workplan/Schedule

Phase

### TASKS AND MILESTONES

### EXPECTED NOTES

### WORKING DRAFT SEPTEMBER 2019

#### CITY COORDINATION/PREAPPLICATION

Framework Presentation to City	July 18, 2019
City Working Groups (Presentation to Submittal)	Weekly
Planning/DPW/DOT Working Groups (Thursdays)	Weekly

#### APPLICATION SUBMITTALS

EEA (Environmental Evaluation Application)	October 10, 2019
GP Amendment, DSAP Amendment	tbd
Master Planned Development Permit / Planned Development Zoning	tbd

#### OTHER PROJECT APPROVAL DOCUMENTS

Design Guidelines (D4D)	tbd
Vesting Tentative Map	tbd
Development Agreement	tbd

#### SUMMARY MILESTONES

KEY MILESTONE SUMMARY

City reviews GHG methodology	July 11, 2019	Complete
Applicant Submits EEA to City	October 10, 2019	
City publishes NOP	October 23, 2019	
City holds public scoping meeting	November 7, 2019	
City publishes Draft EIR	March 18, 2020	
City transmits EIR resolution and staff report to Commission	September 9, 2020	
Commission adopts motions recommending EIR certification	September 23, 2020	
Council certifies EIR	October 28, 2020	

APPLICATION REVIEW & SUBMITTAL

<b>Environmental Kick-Off (internal)</b>	<b>June 19, 2019</b>	Complete
Applicant confirms General Plan downtown planning / population growth context (GP)	June 21, 2019	Complete
City discussion and review of GHG methodology (AB900)	July 11, 2019	Complete
EIR Scoping discussion with Planning (CEQA document type, technical studies and sc	July 11, 2019	Complete
City review draft GHG report (start 8/8) comments due	August 12, 2019	Complete
Consultant submits to city Admin Draft-1 NOP for review and comment	August 16, 2019	Complete
City review draft ELDP application (start 8/21), comments due	August 22, 2019	Complete
<b>ESA submits ELDP application to OPR</b>	<b>August 26, 2019</b>	Complete
City reviews Admin Draft-1 NOP, returns comments to consultant	September 6, 2019	Complete
City to provide cumulative project list -- including DOT projects	September 20, 2019	Pending DOT list
Consultant prepares/submits to city Admin Draft-2 NOP for review and comment	September 27, 2019	Complete
Applicant provides AQ/Noise data (requested 9/9) and description of utility systems/fc	October 1, 2019	In progress
Applicant submits Transportation Study application to Public Works	October 9, 2019	Follow up with F&P to update
ARG to provide historic resources information to City for HLC Meeting	October 10, 2019	Now anticipated in Mid-December
<b>Applicant submits EEA to City Planning</b>	<b>October 10, 2019</b>	Complete

CEQA SCOPING / ELDP APP

Planning confirms with city Environmental Planner assignment to manage project's CEQA	October 11, 2019	Complete
Applicant confirms notice mailing procedures (when to finalize mail recipient address list)	October 11, 2019	Complete
City reviews Admin Draft-2 NOP, returns comments to consultant	October 11, 2019	Complete
Consultant submits screencheck NOP to city	October 16, 2018	Complete
City sends NOP to newspaper for publication	October 16, 2019	Complete
City drafts scoping meeting notice and prepared mailing	October 22, 2019	Complete
City sends NOP and NOC to SCH for posting	October 22, 2019	Complete
<b>City publishes Notice of Preparation</b>	<b>October 23, 2019</b>	Complete
City mails EIR scoping meeting notices and WSA request	October 23, 2019	Complete
<b>Presentation to Historic Landmark Commission</b>	<b>January 15, 2020</b>	Originally 11/19
<b>Public scoping session (Thursday 6:30-8:30)</b>	<b>November 7, 2019</b>	
Transportation data (exist + project and cumulative) from F&P	November 12, 2019	Required to include Air, Noise, and GHG in ADEIR 2
Close of 30-day NOP public comment period, city transmits copies of all scoping comments	November 22, 2019	

Consultant submits ADEIR-1 to city	November 1, 2019	Complete: no sections req transp data
F&P submit Admin Draft TA to ESA	December 6, 2019	
City reviews ADEIR-1, returns comments to consultants	December 9, 2019	
Applicant provides draft Design for Development	December 9, 2019	
ADEIR-1 War room	December 9, 2019	
ARG to provide historic resources report (inventory and impacts)	December 27, 2019	To include in ADEIR-2
Consultant (F&P) submits draft TIA/LDA to City	January 10, 2020	
Consultant edits/submits ADEIR-2, draft MMRP, and Admin Draft TA to city	January 21, 2020	Includes: Air and Noise Studies
WSA due from SJWC (90 days from notice)	January 21, 2020	May request 30-day extension
F&P submits Admin Draft LTA to City	February 10, 2020	
Applicant provides revised draft Design for Development	February 14, 2020	
City reviews ADEIR-2 and AD TA, returns comments to consultant	February 14, 2020	
ADEIR-2 War room	February 14, 2020	
City sends comments on Admin Draft LTA	February 28, 2020	
F&P submit Final TA to City, ESA	February 28, 2020	
Consultants submits screencheck DEIR with draft notices, TA, and revised LTA to City	March 6, 2020	
City sends NOA to newspaper for publication on 3/18 (verify 10 days or 7 days in advance)	March 11, 2020	
Applicant provides public draft Design for Development	March 11, 2020	
City sends comments on screencheck DEIR to consultant	March 13, 2020	
Screencheck DEIR War room	March 13, 2020	
Consultant sends DEIR, NOA, NOC to City and SCH	March 17, 2020	
City mails Notice of DEIR Availability (NOA) to interested parties as required by code	March 17, 2020	
Notice of DEIR completion (NOC) transmitted to SCH	March 17, 2020	
<b>City publishes DEIR</b>	<b>March 18, 2020</b>	

DEIR

Presentation to Historic Landmarks Commission tbd in April/May

	End 45-day DEIR public comment period	May 4, 2020
C&R	Consultant submits C&R-1 and 1st Amendment to city	June 8, 2020
	City reviews C&R-1, submits to CAO	June 29, 2020
	CAO reviews C&R-1, 1st Amendment with City Comments	July 8, 2020
	City finalizes review on C&R, 1st Amendment, CAO comments and sends to consultant	July 10, 2020
	C&R-1, 1st Amendment War room	July 10, 2020
	Consultant prepares C&R-2, submits to city	August 10, 2020
	City reviews Admin Draft-2 Comments & Responses	August 21, 2020
	CAO reviews Admin Draft-2 and C&R-2	August 26, 2020
	City finalizes review w/ CAO comments on Admin Draft -2, C&R, and sends to consultant	August 28, 2020
	C&R-2, Admin Draft-2 War room	August 28, 2020
	Consultant submits screencheck C&R	September 8, 2020
	<b>City finalizes EIR resolution, PC staff report</b>	<b>September 9, 2020</b>
	City reviews screencheck	September 10, 2020
City publishes C&R, 1st Amendment, consultant prints paper copies	September 11, 2020	
CPC	<b>Planning Commission adopts motion recommending certification of EIR</b>	<b>September 23, 2020</b>
	Planning Commissions reviews/recommends project GP amendments and DA	September 23, 2020
	City Council Hearing on Project and EIR	October 27, 2020
	<b>Council certifies EIR</b>	<b>October 28, 2020</b>
	Council reading for rezoning	November 10, 2020

*Confirm 2020 City Council dates*

**PRELIMINARY WORKING DRAFT**