

**From:** [Hill, Shannon](#)  
**To:** [Downtown West Project](#)  
**Subject:** FW: HLC meeting info for Google Project webpage  
**Date:** Sunday, October 18, 2020 6:50:14 PM

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**From:** Wessling, Cheryl <Cheryl.Wessling@sanjoseca.gov>  
**Sent:** Friday, December 20, 2019 2:48 PM  
**To:** Han, James <James.Han@sanjoseca.gov>; Tu, John <john.tu@sanjoseca.gov>  
**Cc:** Ha, Shelley <Shelley.Ha@sanjoseca.gov>; Arroyo, Juliet <Juliet.Arroyo@sanjoseca.gov>  
**Subject:** RE: HLC meeting info for Google Project webpage

The Jan. 15 HLC meeting info for the Google project is posted at [www.sanjoseca.gov/GoogleProject](http://www.sanjoseca.gov/GoogleProject).

Please note that we are ordering meetings on this page from newest to oldest – we don't want people to have to go through a long scroll to find new meeting information.

When the agenda for this meeting is ready, should we also post it here?

--Cheryl

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**From:** Han, James  
**Sent:** Wednesday, December 18, 2019 11:54 AM  
**To:** Wessling, Cheryl <[Cheryl.Wessling@sanjoseca.gov](mailto:Cheryl.Wessling@sanjoseca.gov)>  
**Cc:** Tu, John <[john.tu@sanjoseca.gov](mailto:john.tu@sanjoseca.gov)>  
**Subject:** RE: HLC meeting info for Google Project webpage

Hi Cheryl,

Sorry for the late response.

The Early Referral to Historic Landmarks Commission (HLC) will be held on January 15, 2020 at 6:30 PM in City Hall Wing Rooms 119 & 120. The intent of the early referral is to provide the Commissioners an opportunity to provide comments on the Historic Landmark/Resources within and/or around the project site.

Thank you,  
James Han  
Planner | Planning Division | PBCE  
City of San José | 200 East Santa Clara Street  
Email: [james.han@sanjoseca.gov](mailto:james.han@sanjoseca.gov) | Phone: (408)-535-7843  
For More Information Please Visit: <http://www.sanjoseca.gov/planning>

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**From:** Wessling, Cheryl  
**Sent:** Friday, December 13, 2019 12:49 PM

**To:** Han, James <[James.Han@sanjoseca.gov](mailto:James.Han@sanjoseca.gov)>; Tu, John <[john.tu@sanjoseca.gov](mailto:john.tu@sanjoseca.gov)>

**Subject:** HLC meeting info for Google Project webpage

Please send me info for the HLC meeting organized as follows – to match other meetings on the webpage:

Date / time  
Location  
Address

Meeting focus: This meeting allows .... Enter a short 2-3 sentence description of what HLC will consider in relation to the Google project. Is public input welcome as this meeting?

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**From:** Han, James

**Sent:** Friday, December 6, 2019 4:36 PM

**To:** Wessling, Cheryl <[Cheryl.Wessling@sanjoseca.gov](mailto:Cheryl.Wessling@sanjoseca.gov)>; Tu, John <[john.tu@sanjoseca.gov](mailto:john.tu@sanjoseca.gov)>; Rood, Timothy <[timothy.rood@sanjoseca.gov](mailto:timothy.rood@sanjoseca.gov)>; Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>; Keyon, David <[david.keyon@sanjoseca.gov](mailto:david.keyon@sanjoseca.gov)>; Ruano, Jose <[Jose.Ruano@sanjoseca.gov](mailto:Jose.Ruano@sanjoseca.gov)>

**Cc:** Manford, Robert <[Robert.Manford@sanjoseca.gov](mailto:Robert.Manford@sanjoseca.gov)>

**Subject:** RE: more info for Google project webpages

Cheryl,

HLC early referral has been confirmed to be on January 15, 2020.

James Han

Planner | Planning Division | PBCE

City of San José | 200 East Santa Clara Street

Email: [james.han@sanjoseca.gov](mailto:james.han@sanjoseca.gov) | Phone: (408)-535-7843

For More Information Please Visit: <http://www.sanjoseca.gov/planning>

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**From:** Wessling, Cheryl

**Sent:** Friday, December 6, 2019 4:28 PM

**To:** Han, James <[James.Han@sanjoseca.gov](mailto:James.Han@sanjoseca.gov)>; Tu, John <[john.tu@sanjoseca.gov](mailto:john.tu@sanjoseca.gov)>; Rood, Timothy <[timothy.rood@sanjoseca.gov](mailto:timothy.rood@sanjoseca.gov)>; Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>; Keyon, David <[david.keyon@sanjoseca.gov](mailto:david.keyon@sanjoseca.gov)>; Ruano, Jose <[Jose.Ruano@sanjoseca.gov](mailto:Jose.Ruano@sanjoseca.gov)>

**Cc:** Manford, Robert <[Robert.Manford@sanjoseca.gov](mailto:Robert.Manford@sanjoseca.gov)>

**Subject:** more info for Google project webpages

Hi team – re our Google Project info - I think these webpages could use more info:

- [www.sanjoseca.gov/GoogleProject](http://www.sanjoseca.gov/GoogleProject)

For people who missed the meeting, how do they give input now? When will the input summary from last night post? And, has HLC meeting been rescheduled yet? Let's get that

info up if yes.

- EIR page (<https://www.sanjoseca.gov/your-government/department-directory/planning-building-code-enforcement/planning-division/environmental-planning/environmental-review/active-eirs/downtown-west-mixed-use-plan>) - This page could use more explanation of what happens after the scoping period closed on Nov. 22; what are the next steps? We could add that statement at [www.sanjoseca.gov/GoogleProject](http://www.sanjoseca.gov/GoogleProject) too.

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**From:** Hughey, Rosalynn

**Sent:** Friday, December 6, 2019 3:45 PM

**To:** Han, James <[James.Han@sanjoseca.gov](mailto:James.Han@sanjoseca.gov)>; Tu, John <[john.tu@sanjoseca.gov](mailto:john.tu@sanjoseca.gov)>; Rood, Timothy <[timothy.rood@sanjoseca.gov](mailto:timothy.rood@sanjoseca.gov)>; Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>; Keyon, David <[david.keyon@sanjoseca.gov](mailto:david.keyon@sanjoseca.gov)>; Ruano, Jose <[Jose.Ruano@sanjoseca.gov](mailto:Jose.Ruano@sanjoseca.gov)>

**Cc:** Manford, Robert <[Robert.Manford@sanjoseca.gov](mailto:Robert.Manford@sanjoseca.gov)>; Wessling, Cheryl <[Cheryl.Wessling@sanjoseca.gov](mailto:Cheryl.Wessling@sanjoseca.gov)>

**Subject:** Congrats on last night's Downtown West project meeting

Hello – again, thanks for your efforts in preparing for and participating in last night’s meeting. I want to share some points that will enable us to work smarter and be even better prepared for future meetings. Also, I want to be sure expectations are clear for new staff.

- Roles of Lori/OED and Planning Team: As I mentioned after our prep meeting on Monday, for all things related to the Google planning application, the Planning Team should take the lead. While the Planning Team will be coordinating with Lori, our Team should develop the initial design of community meetings, prepare PowerPoint presentations, etc. Preparation for meetings should be done well in advance to minimize “rushing” as the meeting date approaches. Also, please allow time to brief Robert and me on meeting design and draft presentations – please contact Queen to schedule these briefings 2 weeks prior to community meetings.
- Also, I want to reiterate that Cheryl is a tremendous resource to run ideas by as it relates to communication and engagement. Again, just allow enough time for her to provide meaningful input/quality materials.

We’re off to a solid start. I’m looking forward to a successful journey. This project is a priority one for the Department and will require exceptional project management. Please don’t hesitate to reach out to me if you have questions/need assistance – particularly if any critical issues arise – just drop by my office.

Thanks,  
Rosalynn

Rosalynn Hughey  
Director  
Department of Planning, Building & Code Enforcement

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