

From: [Duba, Ron](#)
To: [Keyon, David](#); [Provedor, Jennifer](#)
Cc: [Hill, Shannon](#); [Downtown West Project](#)
Subject: Re: Request for help with comments mailed to Shannon on the Downtown West project
Date: Thursday, October 8, 2020 11:10:26 AM

Hi David,

OK, will do.

Take Care & Be Safe! {";+)

Ron

PBCE - Administration
City Hall, Tower Bldg. - 3rd Floor
Lobby Reception Desk: (408) 535-7806

From: Keyon, David <david.keyon@sanjoseca.gov>
Sent: Thursday, October 8, 2020 11:05 AM
To: Duba, Ron <Ron.Duba@sanjoseca.gov>; Provedor, Jennifer <jennifer.provedor@sanjoseca.gov>
Cc: Hill, Shannon <Shannon.Hill@sanjoseca.gov>; Downtown West Project <downtownwest@esassoc.com>
Subject: Request for help with comments mailed to Shannon on the Downtown West project

Hi Ron and Jennifer,

The Downtown West (Google) project EIR is now in public circulation. We have to post any comments received within seven (7) days of receipt.

For any mailed letters addressed to Shannon Hill, can you open, scan, and send Shannon and I a PDF of the letter? This way we can coordinate and ensure the scanned letters are posted within the required timeframes.

Thank you!

David Keyon
Principal Planner, Environmental Review
City of San Jose
(408) 535-7898 david.keyon@sanjoseca.gov