

From: [Hill, Shannon](#)
To: [Wessling, Cheryl](#); [Keyon, David](#); [Manford, Robert](#)
Cc: [Le, Thai-Chau](#); [Kuhlmann, Dylan](#); [Downtown West Project](#)
Subject: Re: DTW EIR Posted on City Website - add comment instructions
Date: Wednesday, October 7, 2020 9:22:34 AM
Attachments: [image001.png](#)

Cheryl, I added the circulation period, but I can add information about commenting today in addition to all the emails I will be sending.

We can stop including Thai on these emails. I just wanted to give her credit for helping me work through Vision glitches after hours, so I could finish updating the website.

Shannon Hill, Planner

Planning, Building & Code Enforcement | Environmental Review Section

City of San José | 200 East Santa Clara Street

Shannon.Hill@sanjoseca.gov | (408) 535 - 7872

From: Wessling, Cheryl <Cheryl.Wessling@sanjoseca.gov>
Sent: Wednesday, October 7, 2020 8:44 AM
To: Hill, Shannon <Shannon.Hill@sanjoseca.gov>; Keyon, David <david.keyon@sanjoseca.gov>; Manford, Robert <Robert.Manford@sanjoseca.gov>
Cc: Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>; Kuhlmann, Dylan <dylan.kuhlmann@sanjoseca.gov>
Subject: RE: DTW EIR Posted on City Website - add comment instructions

Shannon, Thai - On the EIR webpage, shouldn't you add the instructions on how to submit comments to the DEIR, the necessity of providing them in writing for enfolding in the final EIR? Would be good to bold the deadline with the 5:00pm cut-off time.

Thanks,

Cheryl Wessling | Public Information Manager
City of San José, Dept. of Planning, Building and Code Enforcement
www.sanjoseca.gov/pbce
408.535.6817 | cheryl.wessling@sanjoseca.gov

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From: Hill, Shannon
Sent: Tuesday, October 6, 2020 11:33 PM
To: Keyon, David <david.keyon@sanjoseca.gov>; Manford, Robert <Robert.Manford@sanjoseca.gov>; Wessling, Cheryl <Cheryl.Wessling@sanjoseca.gov>
Cc: Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>
Subject: DTW EIR Posted on City Website

Hello,

Luckily, Vision cooperated, and I (with Thai's assistance) was able to post the EIR files on the [environmental review page](#). I also made edits to the description to reflect the current proposal, added reference to the [diridon.org](#) website, and made other minor edits to bring the page up to date.

Unfortunately, the Phase I ESA files were too large to upload to the website, so we may need someone in the office to try and upload the documents, as Thai confirmed they do not exceed the file size limit. I likely won't be able to come into the office for two weeks because I attended my sister's wedding over the weekend, so I plan to contact IT and/or Matthew Opsal in the morning to see if they can assist with uploading the files.

Thanks,

Shannon Hill, Planner

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From: Hill, Shannon

Sent: Tuesday, October 6, 2020 8:03 PM

To: Keyon, David <david.keyon@sanjoseca.gov>; Manford, Robert <Robert.Manford@sanjoseca.gov>; Wessling, Cheryl <Cheryl.Wessling@sanjoseca.gov>

Cc: Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>

Subject: RE: Vision Website Crash: Unable to Post EIR

Back in business, hopefully I can finish before that happens again.

From: Hill, Shannon

Sent: Tuesday, October 6, 2020 7:58 PM

To: Keyon, David <david.keyon@sanjoseca.gov>; Manford, Robert <Robert.Manford@sanjoseca.gov>; Wessling, Cheryl <Cheryl.Wessling@sanjoseca.gov>

Cc: Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>

Subject: RE: Vision Website Crash: Unable to Post EIR

Importance: High

Forgot to include the message...

Sorry, this site/page is currently unavailable.

Some customers are seeing intermittent errors with this site/page. We're aware of the issue and are working on it urgently.

We're sorry to be holding you up today! Please know our engineering and operations teams are working hard to get everything up and running. Please check back for the latest information.

Reference ID: 102.16724217.1602039130.22bca57a

From: Hill, Shannon

Sent: Tuesday, October 6, 2020 7:57 PM

To: Keyon, David <david.keyon@sanjoseca.gov>; Manford, Robert <Robert.Manford@sanjoseca.gov>; Wessling, Cheryl <Cheryl.Wessling@sanjoseca.gov>

Cc: Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>

Subject: Vision Website Crash: Unable to Post EIR

Importance: High

Hello,

Just letting you know the Vision website crashed while I was trying to post the EIR files, and I got the following error message. I will keep trying. Hopefully it will start working again soon!

Thanks,

Shannon Hill, Planner

Planning, Building & Code Enforcement | Environmental Review Section

City of San José | 200 East Santa Clara Street

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