

From: [Duba, Ron](#)
To: [Keyon, David](#); [Hill, Shannon](#)
Cc: [Le, Thai-Chau](#); [Downtown West Project](#)
Subject: Re: Downtown West (Google): Mail to go Out On Monday (10/5)
Date: Monday, October 5, 2020 12:26:10 PM

Actually, come to think of it, they may have been mailed last Thursday, but no later than Friday.

Take Care & Be Safe! {";+)

Ron

PBCE - Administration
City Hall, Tower Bldg. - 3rd Floor
Lobby Reception Desk: (408) 535-7806

From: Duba, Ron <Ron.Duba@sanjoseca.gov>
Sent: Monday, October 5, 2020 12:24 PM
To: Keyon, David <david.keyon@sanjoseca.gov>; Hill, Shannon <Shannon.Hill@sanjoseca.gov>
Cc: Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>; Downtown West Project <downtownwest@esassoc.com>
Subject: Re: Downtown West (Google): Mail to go Out On Monday (10/5)

They made it to the mail room on Friday in time for them to be mailed on Friday.

Take Care & Be Safe! {";+)

Ron

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City Hall, Tower Bldg. - 3rd Floor
Lobby Reception Desk: (408) 535-7806

From: Keyon, David <david.keyon@sanjoseca.gov>
Sent: Monday, October 5, 2020 9:29 AM
To: Duba, Ron <Ron.Duba@sanjoseca.gov>; Hill, Shannon <Shannon.Hill@sanjoseca.gov>
Cc: Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>; Downtown West Project <downtownwest@esassoc.com>
Subject: Re: Downtown West (Google): Mail to go Out On Monday (10/5)

Hi Ron,

Just confirming: have the notices Shannon prepared been sent to the mail room yet? They

will need to be mailed today.

Thanks!

David Keyon

Principal Planner, Environmental Review
City of San Jose
(408) 535-7898 david.keyon@sanjoseca.gov

From: Duba, Ron <Ron.Duba@sanjoseca.gov>
Sent: Thursday, October 1, 2020 9:02 AM
To: Hill, Shannon <Shannon.Hill@sanjoseca.gov>
Cc: Keyon, David <david.keyon@sanjoseca.gov>; Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>;
Downtown West Project <downtownwest@esassoc.com>
Subject: Re: Downtown West (Google): Mail to go Out On Monday (10/5)

Hi Shannon,

OK, great, I'll get those to the mail room this morning.

Take Care & Be Safe! {" ;+)

Ron

PBCE - Administration
City Hall, Tower Bldg. - 3rd Floor
Lobby Reception Desk: (408) 535-7806

From: Hill, Shannon <Shannon.Hill@sanjoseca.gov>
Sent: Wednesday, September 30, 2020 7:30 PM
To: Duba, Ron <Ron.Duba@sanjoseca.gov>
Cc: Keyon, David <david.keyon@sanjoseca.gov>; Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>;
Downtown West Project <downtownwest@esassoc.com>
Subject: Downtown West (Google): Mail to go Out On Monday (10/5)

Hello Ron,

I'm on my way out of the office, and I left a stack of mail to be sent on Monday morning (10/5). This is a Notice of Availability for CEQA compliance, which requires that notices be mailed by a certain date, so the timing is important.

I also put a note on top of the stack as a reminder .

Thanks!

Shannon Hill, Planner

Planning, Building & Code Enforcement | Environmental Review Section

City of San José | 200 East Santa Clara Street

Shannon.Hill@sanjoseca.gov | (408) 535 - 7872