

**From:** [Han, James](#)  
**To:** [Downtown West Project](#)  
**Subject:** FW: Diridon All Hands Monthly Meeting, Oct 5 @ 3:30  
**Date:** Monday, October 5, 2020 9:07:51 AM

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San José City Hall is closed in response to COVID-19.  
I am working remotely in accord with governor's and City's direction.  
I will monitor email during this time.

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**From:** Severino, Lori <Lori.Severino@sanjoseca.gov>  
**Sent:** Wednesday, September 30, 2020 3:26 PM  
**To:** Walesh, Kim <Kim.Walesh@sanjoseca.gov>; Klein, Nanci <Nanci.Klein@sanjoseca.gov>; Hughey, Rosalynn <Rosalynn.Hughey@sanjoseca.gov>; Manford, Robert <Robert.Manford@sanjoseca.gov>; Rood, Timothy <timothy.rood@sanjoseca.gov>; Han, James <James.Han@sanjoseca.gov>; Tu, John <john.tu@sanjoseca.gov>; Ruano, Jose <Jose.Ruano@sanjoseca.gov>; Zenk, Jessica <Jessica.Zenk@sanjoseca.gov>; Eidlin, Eric <eric.eidlin@sanjoseca.gov>; Burnham, Nicolle <nicolle.burnham@sanjoseca.gov>; Ekern, Bill <Bill.Ekern@sanjoseca.gov>  
**Subject:** RE: Diridon All Hands Monthly Meeting, Oct 5 @ 3:30

Hi team,

I propose that we use the All Hands time next Monday to finalize the DTW presentation. We would not need the full 70+ team, just this group plus a couple others, to ensure that we are incorporating all of the key information and teeing up the feedback we are seeking this fall from an interdepartmental perspective. Nanci and I have this item on the Core agenda, but I think we could use a full hour or more. We can send an email update to the full team to make sure they are all aware of the key milestones.

For additional context, there are shaping out to be three components of the draft presentation:

1. Introduction, big picture context, reminder of the MOU and past engagement (Rosalynn?)
2. Overview of the development review process, including interdepartmental review and CEQA process - future conformance review too? (James/John)
3. Summary of next steps and engagement opportunities, instructions on how to learn more and provide feedback (me?)

Thoughts?

Thanks!

Lori