

From: [Hill, Shannon](#)
To: [Duba, Ron](#)
Cc: [Keyon, David](#); [Le, Thai-Chau](#); [Downtown West Project](#)
Subject: Downtown West (Google): Mail to go Out On Monday (10/5)
Date: Wednesday, September 30, 2020 7:30:42 PM

Hello Ron,

I'm on my way out of the office, and I left a stack of mail to be sent on Monday morning (10/5). This is a Notice of Availability for CEQA compliance, which requires that notices be mailed by a certain date, so the timing is important.

I also put a note on top of the stack as a reminder .

Thanks!

Shannon Hill, Planner

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