

From: [Hill, Shannon](#)
To: [Galzote, Hannah](#); [Provedor, Jennifer](#); [Han, James](#); [Tu, John](#); [Keyon, David](#)
Cc: [Downtown West Project](#)
Subject: RE: Mailed Notices for the release of the Draft EIR for the Downtown West (Google) Project
Date: Wednesday, September 30, 2020 1:48:27 PM

Great, thanks for letting us know Hannah.

Shannon Hill, Planner

Planning, Building & Code Enforcement | Environmental Review Section

City of San José | 200 East Santa Clara Street

Shannon.Hill@sanjoseca.gov | (408) 535 - 7872

From: Galzote, Hannah
Sent: Wednesday, September 30, 2020 1:23 PM
To: Hill, Shannon <Shannon.Hill@sanjoseca.gov>; Provedor, Jennifer <jennifer.provedor@sanjoseca.gov>; Han, James <James.Han@sanjoseca.gov>; Tu, John <john.tu@sanjoseca.gov>; Keyon, David <david.keyon@sanjoseca.gov>
Cc: Downtown West Project <downtownwest@esassoc.com>
Subject: RE: Mailed Notices for the release of the Draft EIR for the Downtown West (Google) Project

Hello all

Printing for the notices for Downtown West Google Project have begun. Notices are expected to be mailed out on Monday 10/5.

Please let me know if you have additional questions.

Thank you,

Hannah Galzote

Senior Office Specialist | Planning, Building, and Code Enforcement

200 E Santa Clara, 3rd Floor Tower | San Jose, CA 95113

Office 408.535.8108

From: Hill, Shannon
Sent: Tuesday, September 29, 2020 12:22 PM
To: Provedor, Jennifer <jennifer.provedor@sanjoseca.gov>; Han, James <James.Han@sanjoseca.gov>; Canales-Mora, Elizabeth <Elizabeth.Canales-Mora@sanjoseca.gov>
Cc: Downtown West Project <downtownwest@esassoc.com>; Piozet, Jennifer <Jennifer.Piozet@sanjoseca.gov>; Keyon, David <david.keyon@sanjoseca.gov>; Galzote, Hannah <Hannah.Galzote@sanjoseca.gov>
Subject: RE: Mailed Notices for the release of the Draft EIR for the Downtown West (Google) Project

Hi Jennifer,

False alarm, sorry about that! We are still on the call, but we are clear to go ahead with the notice.

Thanks in advance for your help!

Shannon Hill, Planner

Planning, Building & Code Enforcement | Environmental Review Section
City of San José | 200 East Santa Clara Street
Shannon.Hill@sanjoseca.gov | (408) 535 - 7872

From: Provedor, Jennifer

Sent: Tuesday, September 29, 2020 12:05 PM

To: Hill, Shannon <Shannon.Hill@sanjoseca.gov>; Han, James <James.Han@sanjoseca.gov>; Canales-Mora, Elizabeth <Elizabeth.Canales-Mora@sanjoseca.gov>

Cc: Downtown West Project <downtownwest@esassoc.com>; Piozet, Jennifer <Jennifer.Piozet@sanjoseca.gov>; Keyon, David <david.keyon@sanjoseca.gov>; Galzote, Hannah <Hannah.Galzote@sanjoseca.gov>

Subject: RE: Mailed Notices for the release of the Draft EIR for the Downtown West (Google) Project

Hi Shannon,

Hannah is planning on printing this notice beginning tomorrow 9/30. Please let us know the outcome of this.

Thank you.

Kind Regards,

Jennifer Provedor

Senior Supervisor, Administration | 408.535.3505
City of San Jose | Planning, Building, and Code Enforcement
200 E Santa Clara Street, 3rd Floor Tower | San Jose, CA 95113

From: Hill, Shannon

Sent: Tuesday, September 29, 2020 11:54 AM

To: Han, James <James.Han@sanjoseca.gov>; Canales-Mora, Elizabeth <Elizabeth.Canales-Mora@sanjoseca.gov>

Cc: Provedor, Jennifer <jennifer.provedor@sanjoseca.gov>; Downtown West Project <downtownwest@esassoc.com>; Piozet, Jennifer <Jennifer.Piozet@sanjoseca.gov>; Keyon, David <david.keyon@sanjoseca.gov>

Subject: RE: Mailed Notices for the release of the Draft EIR for the Downtown West (Google) Project

Importance: High

Hi Elizabeth and James,

Has the notice already been sent? If not, it would be great if you could hold off until after lunch to mail it. We have a meeting at noon to discuss a new development that hopefully will not affect the EIR, but we need the details to make that determination.

Thank you,

Shannon Hill, Planner

Planning, Building & Code Enforcement | Environmental Review Section
City of San José | 200 East Santa Clara Street
Shannon.Hill@sanjoseca.gov | (408) 535 - 7872

From: Han, James

Sent: Wednesday, September 23, 2020 12:06 PM

To: Keyon, David <david.keyon@sanjoseca.gov>; Canales-Mora, Elizabeth <Elizabeth.Canales-Mora@sanjoseca.gov>

Cc: Provedor, Jennifer <jennifer.provedor@sanjoseca.gov>; Hill, Shannon <Shannon.Hill@sanjoseca.gov>; Downtown West Project <downtownwest@esassoc.com>; Piozet, Jennifer <Jennifer.Piozet@sanjoseca.gov>

Subject: RE: Mailed Notices for the release of the Draft EIR for the Downtown West (Google) Project

David,

I will send you a sharepoint link, please add your information onto it.

Thanks,

James Han

Planner | Planning Division | PBCE
City of San José | 200 East Santa Clara Street
Email: james.han@sanjoseca.gov | Phone: (408)-535-7843
For More Information Please Visit: <http://www.sanjoseca.gov/planning>

San José City Hall is closed in response to COVID-19.

I am working remotely in accord with governor's and City's direction.

I will monitor email during this time.

From: Keyon, David <david.keyon@sanjoseca.gov>

Sent: Wednesday, September 23, 2020 12:05 PM

To: Han, James <James.Han@sanjoseca.gov>; Canales-Mora, Elizabeth <Elizabeth.Canales-Mora@sanjoseca.gov>

Cc: Provedor, Jennifer <jennifer.provedor@sanjoseca.gov>; Hill, Shannon <Shannon.Hill@sanjoseca.gov>; Downtown West Project <downtownwest@esassoc.com>; Piozet, Jennifer <Jennifer.Piozet@sanjoseca.gov>

Subject: Re: Mailed Notices for the release of the Draft EIR for the Downtown West (Google) Project

Hi James,

Great, you are already working on the notice? Would it be possible to add some information about the EIR circulation on this notice? It would be great to not have to do two notices (especially given the number of notices!)

Thanks,

David Keyon

Principal Planner, Environmental Review
City of San Jose
(408) 535-7898 david.keyon@sanjoseca.gov

From: Han, James <James.Han@sanjoseca.gov>
Sent: Wednesday, September 23, 2020 12:03 PM
To: Keyon, David <david.keyon@sanjoseca.gov>; Canales-Mora, Elizabeth <Elizabeth.Canales-Mora@sanjoseca.gov>
Cc: Provedor, Jennifer <jennifer.provedor@sanjoseca.gov>; Hill, Shannon <Shannon.Hill@sanjoseca.gov>; Downtown West Project <downtownwest@esassoc.com>; Piozet, Jennifer <Jennifer.Piozet@sanjoseca.gov>
Subject: RE: Mailed Notices for the release of the Draft EIR for the Downtown West (Google) Project

Hi David,

Strictly speaking the noticing for the DT West Project, John and I are currently working on it and trying to get it to support staff by tomorrow the latest. We gave support staff a heads up that it will be same if not similar to what we did last fall/winter's community meeting.

Regards,

James Han

Planner | Planning Division | PBCE

City of San José | 200 East Santa Clara Street

Email: james.han@sanjoseca.gov | Phone: (408)-535-7843

For More Information Please Visit: <http://www.sanjoseca.gov/planning>

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I will monitor email during this time.

From: Keyon, David <david.keyon@sanjoseca.gov>
Sent: Wednesday, September 23, 2020 11:42 AM
To: Canales-Mora, Elizabeth <Elizabeth.Canales-Mora@sanjoseca.gov>
Cc: Provedor, Jennifer <jennifer.provedor@sanjoseca.gov>; Hill, Shannon <Shannon.Hill@sanjoseca.gov>; Downtown West Project <downtownwest@esassoc.com>; Han, James <James.Han@sanjoseca.gov>; Piozet, Jennifer <Jennifer.Piozet@sanjoseca.gov>
Subject: Mailed Notices for the release of the Draft EIR for the Downtown West (Google) Project

Hi Elizabeth,

We are currently planning on publishing the Draft EIR for the Downtown West/Goole project on Wednesday, 10/7. We will be preparing a postcard similar to the one prepared for the Scoping and Community meetings back in November and December 2019, which should be mailed to the same addresses in the radius of the previous mailing (I think 1,000 feet).

Can the same mailing addresses used for the November/December meetings be used? Also, how soon do we need to give you the postcard notice?

Finally, given the size of the mailing, should a third party vendor be engaged?

On a related topic, we will also be preparing the Notice of Availability, with certified mail, for mailing prior to the 10/7 public circulation date. We will prepare these next week, but would like to leave them in the support staff area for mailing on Monday 10/5 or Tuesday 10/6 (the goal is to have them delivered by the 10/7 circulation date). Are these days support staff would be in the office?

Thank you!

David Keyon

Principal Planner, Environmental Review

City of San Jose

(408) 535-7898 david.keyon@sanjoseca.gov