

**From:** [Hill, Shannon](#)  
**To:** [Pete Choi](#); [Hillary Gitelman](#)  
**Cc:** [Le, Thai-Chau](#); [Karl Heisler](#); [Keyon, David](#)  
**Subject:** RE: NOP Distribution to Transit Agencies  
**Attachments:** [Downtown West NOP Mailing Labels - Addl Transit Agencies\\_110419.docx](#)  
**Importance:** High

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Hi Pete and Hillary,

I am not able to print the NOP. The figure on page 10 of the PDF is problematic (Figure 2). David had issues printing it as well, and I received an email from one of the mailing list contacts stating they couldn't print it either. I also experience issues when trying to scroll through the NOP on-screen. It gets stuck on that page.

I created the attached mailing labels, but would it be possible for ESA to print the attached NOP cover letter and NOP for the attached list of seven additional contacts and deliver it to City Hall? Then I can use envelopes with our return address printed on them.

I was informed that you have an office in San Jose, so any help you can provide would be appreciated, since I am unable to print the NOP. If there is a way to fix the issues with that figure, so I can print it, that works too.

Thanks!

Shannon Hill, Planner

Planning, Building & Code Enforcement | Environmental Review Section  
City of San José | 200 East Santa Clara Street  
[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov) | (408) 535 - 7872

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**From:** Pete Choi <PChoi@esassoc.com>  
**Sent:** Monday, November 4, 2019 3:26 PM  
**To:** Hill, Shannon <Shannon.Hill@sanjoseca.gov>  
**Cc:** Le, Thai-Chau <Thai-Chau.Le@sanjoseca.gov>; Karl Heisler <KHeisler@esassoc.com>; Keyon, David <david.keyon@sanjoseca.gov>; Hillary Gitelman <HGitelman@esassoc.com>  
**Subject:** RE: 11/7 Scoping Meeting Plan and NOP Distribution

Shannon,

Here are the transit agencies with contacts below and emails that we could find. Let us know if there are any others you need and we can check the distribution list after you send it too.

**For Caltrain** – we suggest sending to both Elizabeth Scanlon and Hilda Lafebre at San Mateo County Transit District

**Caltrain**

Attn: Elizabeth Scanlon, Director of Planning  
1250 San Carlos Ave.  
San Carlos, CA 94070-1306  
[scanlone@samtrans.com](mailto:scanlone@samtrans.com)

**San Mateo County Transit District**

Hilda Lafebre  
Attn: Environmental Planning  
Division of Planning and Development  
1250 San Carlos Avenue  
San Carlos, CA 94070  
[lafebreh@samtrans.com](mailto:lafebreh@samtrans.com)

**BART**

Attn: Val Menotti  
300 Lakeside Drive, 16th Floor  
Oakland, CA 94612

**ACE** (governed by a JPA, the San Joaquin Regional Rail Commission)

**San Joaquin Joint Powers Authority**

Attn: Mortensen  
949 East Channel Street  
Stockton CA 95202  
[stacey@acerail.com](mailto:stacey@acerail.com)

**High-Speed Rail Authority**

California High-Speed Rail Authority  
Attn: Kelly Doyle  
100 Paseo de San Antonio, Suite 300  
San Jose, CA 95113

**Amtrak** (governed by National Railroad Passenger Corporation Board of Directors) - we suggest sending to both

Capitol Corridor Joint Powers Authority  
300 Lakeside Drive 14th Floor East  
Oakland, CA 94612

and

Amtrak

1 Massachusetts Ave., NW  
Washington, DC 20001

Thanks

**Pete Choi**

Senior Managing Associate

ESA | Environmental Science Associates

415.962.8419

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**From:** Hillary Gitelman <[HGitelman@esassoc.com](mailto:HGitelman@esassoc.com)>

**Sent:** Monday, November 4, 2019 2:05 PM

**To:** Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>; Pete Choi <[PChoi@esassoc.com](mailto:PChoi@esassoc.com)>

**Cc:** Le, Thai-Chau <[Thai-Chau.Le@sanjoseca.gov](mailto:Thai-Chau.Le@sanjoseca.gov)>; Karl Heisler <[KHeisler@esassoc.com](mailto:KHeisler@esassoc.com)>; Keyon, David <[david.keyon@sanjoseca.gov](mailto:david.keyon@sanjoseca.gov)>

**Subject:** RE: 11/7 Scoping Meeting Plan and NOP Distribution

Hi Shannon,

Certainly, we can find contact information and send hard copies and emails to these agencies.  
(Pete: please let me know if you need help – it would be good to get this done today.)

Also, if you send Pete a copy of the distribution list, we can check for any other agency/entity that might be missing.

Hillary

Hillary Gitelman

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**From:** Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>

**Sent:** Monday, November 4, 2019 1:58 PM

**To:** Hillary Gitelman <[HGitelman@esassoc.com](mailto:HGitelman@esassoc.com)>; Pete Choi <[PChoi@esassoc.com](mailto:PChoi@esassoc.com)>

**Cc:** Le, Thai-Chau <[Thai-Chau.Le@sanjoseca.gov](mailto:Thai-Chau.Le@sanjoseca.gov)>; Karl Heisler <[KHeisler@esassoc.com](mailto:KHeisler@esassoc.com)>; Keyon,

David <[david.keyon@sanjoseca.gov](mailto:david.keyon@sanjoseca.gov)>

**Subject:** RE: 11/7 Scoping Meeting Plan and NOP Distribution

Hi Hillary and Pete,

Hillary, great, and thanks for confirming. Thai is on board with introducing Heidi Rous and making it clear ESA is introducing the project description.

Regarding the NOP mailing, I checked the mailing labels, and the NOP was only mailed to VTA, Caltrans, and the County transportation authorities. It was not mailed to BART, AC, AMTRAK, or ACE! These are the agencies Thai asked me about. I checked the email blast as well, and those transit agencies were not included.

Are you familiar with the contacts at those agencies?

Thanks!

Shannon Hill, Planner

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**From:** Hillary Gitelman <[HGitelman@esassoc.com](mailto:HGitelman@esassoc.com)>

**Sent:** Monday, November 4, 2019 12:46 PM

**To:** Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>

**Cc:** Le, Thai-Chau <[Thai-Chau.Le@sanjoseca.gov](mailto:Thai-Chau.Le@sanjoseca.gov)>; Pete Choi <[PChoi@esassoc.com](mailto:PChoi@esassoc.com)>; Karl Heisler <[KHeisler@esassoc.com](mailto:KHeisler@esassoc.com)>

**Subject:** RE: 11/7 Scoping Meeting Plan

Hi Shannon,

Thanks. Yes, we are bringing hard copies of the NOP to the meeting!

I'm glad the meeting format will be a traditional scoping meeting. Heidi Rous, from ESA, will give our presentation after yours and we're hoping it can be introduced and referred to as a presentation about the project description rather than "the applicant's presentation." We want to be clear that ESA is conducting an objective review of the applicant's proposal on the City's behalf.

Also, Pete Choi is going to follow-up with you today about the NOP mailing – we want to make sure it included the transportation agencies and that we get notices out to any that we missed. I think this is a subject that the Google folks brought up with Thai in your absence.

See you Thursday!

Hillary

Hillary Gitelman

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**From:** Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>

**Sent:** Monday, November 4, 2019 12:38 PM

**To:** Hillary Gitelman <[HGitelman@esassoc.com](mailto:HGitelman@esassoc.com)>

**Cc:** Le, Thai-Chau <[Thai-Chau.Le@sanjoseca.gov](mailto:Thai-Chau.Le@sanjoseca.gov)>

**Subject:** 11/7 Scoping Meeting Plan

Hi Hillary,

Based on your meeting with Thai, etc. last week, I just want to confirm that we are going with the original meeting structure (i.e., collecting speaker cards and allowing attendees to voice comments to the group with a microphone). We will also have City staff writing comments on boards for the key resource areas as well.

Also, we want to confirm that ESA is still planning on printing out hard copies of the NOP for the meeting.

Thanks!

Shannon Hill, Planner

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ACE  
San Joaquin Joint Powers Authority  
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Stockton CA 95202

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