

**From:** [Keyon, David](#)  
**To:** [Downtown West Project](#)  
**Subject:** Fw: Downtown West: updated working draft schedule  
**Date:** Wednesday, August 19, 2020 8:40:22 AM  
**Attachments:** [Working EIR Schedule 4.8.20 City Responses.pdf](#)

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## David Keyon

Principal Planner, Environmental Review  
City of San Jose  
(408) 535-7898 [david.keyon@sanjoseca.gov](mailto:david.keyon@sanjoseca.gov)

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**From:** Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>  
**Sent:** Monday, April 13, 2020 3:16 PM  
**To:** Linda S. Peters <[lpeters@esassoc.com](mailto:lpeters@esassoc.com)>  
**Cc:** Hillary Gitelman <[HGitelman@esassoc.com](mailto:HGitelman@esassoc.com)>; Karl Heisler <[KHeisler@esassoc.com](mailto:KHeisler@esassoc.com)>; Pete Choi <[PChoi@esassoc.com](mailto:PChoi@esassoc.com)>; Meryka Dirks <[mdirks@esassoc.com](mailto:mdirks@esassoc.com)>; Keyon, David <[david.keyon@sanjoseca.gov](mailto:david.keyon@sanjoseca.gov)>  
**Subject:** RE: Downtown West: updated working draft schedule

Hi Linda,

I included responses to the two placeholder dates you had for the City in comments in the attached PDF. Unfortunately, I don't have an update on LTA review completion.

Thanks!

Shannon Hill, Planner  
Planning, Building & Code Enforcement | Environmental Review Section  
City of San José | 200 East Santa Clara Street  
[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov) | (408) 535 - 7872

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**From:** Linda S. Peters <[lpeters@esassoc.com](mailto:lpeters@esassoc.com)>  
**Sent:** Wednesday, April 8, 2020 10:24 AM  
**To:** Keyon, David <[david.keyon@sanjoseca.gov](mailto:david.keyon@sanjoseca.gov)>; Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>  
**Cc:** Hillary Gitelman <[HGitelman@esassoc.com](mailto:HGitelman@esassoc.com)>; Karl Heisler <[KHeisler@esassoc.com](mailto:KHeisler@esassoc.com)>; Pete Choi <[PChoi@esassoc.com](mailto:PChoi@esassoc.com)>; Meryka Dirks <[mdirks@esassoc.com](mailto:mdirks@esassoc.com)>  
**Subject:** Downtown West: updated working draft schedule

[External Email]

Hi David and Shannon,

Following up on our conversation yesterday, please see attached for an updated working draft schedule for your input.

Thanks!

Linda

**Linda S. Peters**

Principal Associate

ESA | Environmental Science Associates  
*[Celebrating 50 Years of Work that Matters!](#)*

550 Kearny Street, Suite 800

San Francisco, CA 94108

415.896.5900 main

415.962.8426 direct

415.699.6551 mobile

[lspeters@esassoc.com](mailto:lspeters@esassoc.com)

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## Mixed-Use Project Environmental Review Workplan/Schedule

Phase

### TASKS AND MILESTONES

EXPECTED

DRAFT - 4.8.2020

#### CITY COORDINATION/PREAPPLICATION

Framework Presentation to City	July 18, 2019	Complete
City Working Groups (Presentation to Submittal)	Weekly	
Planning/DPW/DOT Working Groups (Thursdays)	Weekly	

#### APPLICATION SUBMITTALS

EEA (Environmental Evaluation Application)	October 10, 2019	Complete
GP Amendment, DSAP Amendment	October 10, 2019	Complete
Master Planned Development Permit / Planned Development Zoning	October 10, 2019	Complete

#### OTHER PROJECT APPROVAL DOCUMENTS

Design Guidelines (DWDSG)	April 20, 2020	Partial Draft
Vesting Tentative Map	tbd	
Development Agreement	tbd	

#### SUMMARY MILESTONES

Applicant Submits EEA to City	October 10, 2019	Complete
City publishes NOP	October 23, 2019	Complete
City holds public scoping meeting	November 7, 2019	Complete
City publishes Draft EIR	July 14, 2020	
City transmits EIR resolution and staff report to Commission	January 22, 2021	
Commission adopts motions recommending EIR certification	February 10, 2021	
Council certifies EIR	March 9, 2021	
Environmental Kick-Off (internal)	June 19, 2019	Complete
ESA submits ELDP application to OPR	August 26, 2019	Complete
Applicant submits EEA to City Planning	October 10, 2019	Complete
City publishes Notice of Preparation	October 23, 2019	Complete
Presentation to Historic Landmark Commission	January 15, 2020	Complete
Public scoping session (Thursday 6:30-8:30)	November 7, 2019	Complete
<b>Close of 30-day NOP public comment period, city transmits copies of all scoping cc</b>	<b>November 22, 2019</b>	Complete
Consultant submits ADEIR-1 to city	November 1, 2019	Complete
City reviews ADEIR-1, returns comments to consultants	December 9, 2019	Complete
Applicant provides draft Design for Development	December 9, 2019	Complete
ADEIR-1 Round Table	December 11, 2019	Complete
Consultant edits/submits ADEIR-2, draft MMRP, and Admin Draft TA to city	February 10, 2019	Complete
WSA due from SJWC (90 days from notice)	January 21, 2020	Complete
ADEIR-2 Round Table	February 28, 2020	Complete
City sends comments on Draft LTA	March 10, 2020	Complete
Design for Development Workshop	March 11, 2020	Complete
Receipt of ADEIR-2 Data Gaps (from Applicant and City)	March 13, 2020	Complete
Consultant submits initial draft DWDSG to ESA to fold into EIR	March 17, 2020	Complete

City review and comments on TA/LTA

TBC



ELDP APPLICATION REVIEW MILESTONE SUMMARY

	<b>F&amp;P submits final TA/LTA to City</b>	<b>TBC</b>	
	Consultant submits ADEIR-3 (ESA)	April 1, 2020 Complete	
	Comments due to to ESA on ADEIR-3, (City)	April 22, 2020	
	Applicant submits Draft DWDSG to City (w/o OpenSpace & Mobility)	April 20, 2020	
	ADEIR-3 Round Table (All)	April 27 & 28, 2020	
<b>DEIR</b>	Applicant provides Draft DWDSG to City (Open Space & Mobility)	May 11, 2020	
	Consultant submits ADEIR-4 (Air, Alt, Transp, Pop/Housing, Cult, Bio)	May 19, 2020	
	Comments due to ESA on ADEIR-4	June 1, 2020	
	ADEIR-4 Round Table (All)	June 5, 2020	
	Applicant provides Pre-Final DWDSG	June 8, 2020	
	Receipt of ADEIR-4 Data Gaps	June 12, 2020	
	Screencheck DEIR with draft notices City (ESA)- complete	June 24, 2020	
	Applicant provides Screencheck DWDSG	June 29, 2020	
	Screencheck roundtable (live editing page turn)	July 1 & 2, 2020	
	Resolve all remaining screencheck items	July 6 & 7, 2020	
	Applicant provides print-ready DWDGS	July 8, 2020	
	DEIR consistency review and production (ESA)	July 8-14, 2020	
	City sends NOA to newspaper for publication (7 days in advance)	July 7, 2020	
	Consultant sends DEIR, NOA, NOC to City and SCH	July 14, 2020	
	City mails Notice of DEIR Availability (NOA) to interested parties as required by code	July 14, 2020	
	Notice of DEIR completion (NOC) transmitted to SCH	July 14, 2020	
		<b>City publishes DEIR</b>	<b>July 14, 2020</b>
		Presentation to Historic Landmarks Commission	<b>TBC</b>
	End 45-day DEIR public comment period	August 28, 2020	
	Consultant submits C&R-1 and 1st Amendment to city	October 2, 2020	
	City reviews C&R-1, submits to CAO	October 19, 2020	
	CAO reviews C&R-1, 1st Amendment with City Comments	October 30, 2020	
	City finalizes review on C&R, 1st Amendment, CAO comments and sends to consultant	November 6, 2020	
<b>C&amp;R</b>	C&R-1, 1st Amendment Round Table	Nov 12 & 13, 2020	
	Consultant prepares Screencheck	December 10, 2020	
	City & CAO reviews Screencheck	December 28, 2021	
	Screencheck Round Table	January 7 & 8, 2021	
	<b>City finalizes EIR resolution, PC staff report</b>	<b>January 22, 2021</b>	
	City publishes C&R, 1st Amendment, consultant prints paper copies	January 25, 2021	
	<b>Planning Commission adopts motion recommending certification of EIR</b>	<b>February 10, 2021</b>	
	Planning Commissions reviews/recommends project GP amendments and DA	February 10, 2021	
<b>CPC</b>	<b>City Council Hearing and Certification of Project and EIR</b>	<b>March 9, 2021</b>	
	Council reading for rezoning	March 16, 2021	