

**From:** [Keyon, David](#)  
**To:** [Downtown West Project](#)  
**Subject:** Fw: Schedule Etc.  
**Date:** Wednesday, August 19, 2020 8:40:02 AM  
**Attachments:** [Working EIR Schedule 5.1.20-In progress.pdf](#)  
[Schedule.simple.docx](#)

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## David Keyon

Principal Planner, Environmental Review  
City of San Jose  
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**From:** Linda S. Peters <[lspecters@esassoc.com](mailto:lspecters@esassoc.com)>  
**Sent:** Monday, May 4, 2020 10:00 AM  
**To:** Hillary Gitelman <[HGitelman@esassoc.com](mailto:HGitelman@esassoc.com)>; Hill, Shannon <[Shannon.Hill@sanjoseca.gov](mailto:Shannon.Hill@sanjoseca.gov)>;  
Keyon, David <[david.keyon@sanjoseca.gov](mailto:david.keyon@sanjoseca.gov)>; Karl Heisler <[kheisler@esassoc.com](mailto:kheisler@esassoc.com)>  
**Subject:** RE: Schedule Etc.

[External Email]

David and Shannon, in advance of the call tomorrow please see attached for a working schedule for discussion. This version pushes back the ADEIR-4 a couple of weeks and reflects an approach where there would not be a separate submittal/review of a screencheck for a full cycle but instead a full page turn/redline session to accommodate the extra time up front. Note that for your review I am providing two versions- 1 in the list form we have used to date and the second in a calendar format color coded to better see the blocks of time allotted for the stages overlain with schedules for the DWDSG, IP, Admin Record (AR), etc.

Thanks,  
Linda

-----Original Appointment-----

**From:** Hillary Gitelman <[HGitelman@esassoc.com](mailto:HGitelman@esassoc.com)>  
**Sent:** Monday, May 4, 2020 8:50 AM  
**To:** Hillary Gitelman; Hill, Shannon; Keyon, David; Linda S. Peters; Karl Heisler  
**Subject:** Schedule Etc.  
**When:** Tuesday, May 5, 2020 9:30 AM-10:00 AM (UTC-08:00) Pacific Time (US & Canada).  
**Where:** webex - see below for link and call in number

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## Mixed-Use Project Environmental Review Workplan/Schedule

Phase

### TASKS AND MILESTONES

EXPECTED

**DRAFT - 4.30.2020**

#### CITY COORDINATION/PREAPPLICATION

Framework Presentation to City	July 18, 2019	Complete
City Working Groups (Presentation to Submittal)	Weekly	
Planning/DPW/DOT Working Groups (Thursdays)	Weekly	

#### APPLICATION SUBMITTALS

EEA (Environmental Evaluation Application)	October 10, 2019	Complete
GP Amendment, DSAP Amendment	October 10, 2019	Complete
Master Planned Development Permit / Planned Development Zoning	October 10, 2019	Complete

#### OTHER PROJECT APPROVAL DOCUMENTS

Design Guidelines (DWDSG)	April 20, 2020	Partial Draft
Vesting Tentative Map	tbd	
Development Agreement	tbd	

#### SUMMARY MILESTONES

Applicant Submits EEA to City	October 10, 2019	Complete
City publishes NOP	October 23, 2019	Complete
City holds public scoping meeting	November 7, 2019	Complete
City publishes Draft EIR	July 14, 2020	
City transmits EIR resolution and staff report to Commission	January 22, 2021	
Commission adopts motions recommending EIR certification	February 10, 2021	
Council certifies EIR	March 9, 2021	
Environmental Kick-Off (internal)	June 19, 2019	Complete
ESA submits ELDP application to OPR	August 26, 2019	Complete
Applicant submits EEA to City Planning	October 10, 2019	Complete
City publishes Notice of Preparation	October 23, 2019	Complete
Presentation to Historic Landmark Commission	January 15, 2020	Complete
Public scoping session (Thursday 6:30-8:30)	November 7, 2019	Complete
Close of 30-day NOP public comment period, city transmits copies of all scoping cc	November 22, 2019	Complete
Consultant submits ADEIR-1 to city	November 1, 2019	Complete
City reviews ADEIR-1, returns comments to consultants	December 9, 2019	Complete
Applicant provides draft Design for Development	December 9, 2019	Complete
ADEIR-1 Round Table	December 11, 2019	Complete
Consultant edits/submits ADEIR-2, draft MMRP, and Admin Draft TA to city	February 10, 2019	Complete
WSA due from SJWC (90 days from notice)	January 21, 2020	Complete
ADEIR-2 Round Table	February 28, 2020	Complete
City sends comments on Draft LTA	March 10, 2020	Complete
Design for Development Workshop	March 11, 2020	Complete
Receipt of ADEIR-2 Data Gaps (from Applicant and City)	March 13, 2020	Complete
Consultant submits initial draft DWDSG to ESA to fold into EIR	March 17, 2020	Complete
City review and comments on TA/LTA	May 1, 2020	

ELDP APPLICATION REVIEW MILESTONE SUMMARY

	<b>F&amp;P submits final TA/LTA to City</b>	<b>TBC</b>
	Consultant submits ADEIR-3 (ESA)	April 1, 2020 Complete
	Comments due to to ESA on ADEIR-3, (City)	April 22, 2020 Complete
	Applicant submits Draft DWDSG to City (w/o OpenSpace & Mobility)	April 20,2020 Complete
	ADEIR-3 Round Table (All)	April 27 & 28, 2020 Complete
	Applicant provides Draft DWDSG to City (Open Space)	May 4, 2020
	City AR Deadline 1	May 8, 2020
<b>DEIR</b>	Applicant provides Draft DWDSG to City (Mobility)	May 11, 2020
	Consultant submits ADEIR-4 (Full Book)	June 3 & 4, 2020
	City AR Deadline 2	June 5, 2020
	Applicant provides Pre-Final DWDSG & Infrastructure Plan	June 8, 2020
	DWDSG Roundtable/Consistency Review	June 12, 2020
	Comments due to ESA on ADEIR-4 (track changes)	June 17, 2020
	ADEIR-4 Page Turn (All)- live edit	June 22-26, 2020
	Applicant provides Screencheck DWDSG & IP	June 29, 2020
	Screencheck DEIR for final Approval	July 6 & 7, 2020
	Resolve all remaining screencheck items	July 6 & 7, 2020
	City AR Deadline 3	July 1, 2020
	Print ready DWDSG	July 8, 2020
	DEIR consistency review and production (ESA)	July 8-13, 2020
	City sends NOA to newspaper for publication (7 days in advance)	July 7, 2020
	CAO Approval of AR	<b>TBC</b>
	Consultant sends DEIR, NOA, NOC to City and SCH	July 14, 2020
	City mails Notice of DEIR Availability (NOA) to interested parties as required by code	July 14, 2020
	Notice of DEIR completion (NOC) transmitted to SCH	July 14, 2020
	<b>City publishes DEIR &amp; AR</b>	<b>July 14, 2020</b>
	Presentation to Historic Landmarks Commission	August 5, 2020
	End 45-day DEIR public comment period	August 28, 2020
<b>C&amp;R</b>	Consultant submits C&R-1 and 1st Amendment to city	October 2, 2020
	City reviews C&R-1, submits to CAO	October 19, 2020
	CAO reviews C&R-1, 1st Amendment with City Comments	October 30, 2020
	City finalizes review on C&R, 1st Amendment, CAO comments and sends to consultar	November 6, 2020
	C&R-1, 1st Amendment Round Table	Nov 12 & 13, 2020
	Consultant prepares Screencheck	December 10, 2020
	City & CAO reviews Screencheck	December 28, 2021
	Screencheck Round Table	January 7 & 8, 2021
	<b>City finalizes EIR resolution, PC staff report</b>	<b>January 22, 2021</b>
	City publishes C&R, 1st Amendment, consultant prints paper copies	January 25, 2021
<b>CPC</b>	<b>Planning Commission adopts motion recommending certification of EIR</b>	<b>February 10, 2021</b>
	Planning Commissions reviews/recommends project GP amendments and DA	February 10, 2021
	<b>City Council Hearing and Certification of Project and EIR</b>	<b>March 9, 2021</b>
	Council reading for rezoning	March 16, 2021

Mon	Tue	Wed	Thu	Fri	Sat	Sun
5/4  DWDSG: open space to City/ESA	5/5  City comment on Infrastructure Plan (IP) & DWDSG: Overview, Land Use, Vision	5/6	5/7/2020  Comments on MMRP due to ESA	5/8  Direction on: SJWC, City AR Deadline 1 CAO Batch AR to ESA	5/9	5/10
5/11/2020 TA Analysis Complete LTA Off site improvements, Pre/Post BART SOV% DWDSG: mobility City comments on DSDSG: Buildings, Sustain., Lighting, Signage	5/12  City comments on DSDSG: Open Space	5/13  City comments on DSDSG: Mobility	5/14	5/15 All PD Data Needs Complete CAO Batch AR to ESA	5/16	5/17
5/18 CMP Analysis Complete	5/19	5/20 All remaining data needs complete	5/21	5/22 CAO Batch AR to ESA	5/23	5/24
5/25 HOLIDAY	5/26	5/27	5/28	5/29 CAO Batch AR to ESA	5/30	5/31

Mon	Tue	Wed	Thu	Fri	Sat	Sun
6/1	6/2 LTA and AQ Appendices IMPLAN data	6/3 Submit ADEIR-4 (I)	6/4 Submit ADEIR-4 (II) MMRP	6/5 City AR Deadline 2 CAO Batch AR to ESA	6/6	6/7
6/8 Pre-final full draft DWDSG Pre-final full draft IP	6/9	6/10	6/11	6/12 DWDSG War Room/EIR Consistency CAO Batch AR to ESA	6/13	6/14
6/15	6/16	6/17 ADEIR4 Comments due to ESA Final Appendices (HR&A, LTA, ARG)	6/20	6/19 CAO Batch AR to ESA	6/20	6/21
6/22 ADEIR 4 Page Turn	6/23 ADEIR 4 Page Turn	6/24 ADEIR4 Page Turn	6/25 ADEIR4 Page Turn	6/26 ADEIR4 Page Turn CAO Batch AR to ESA	6/27	6/28
6/29 Screencheck DWDSG & IP	6/30	7/1 City AR Deadline 3	7/2 City: AR Update CAO Batch AR to ESA City: AR Status Meeting (All Departments)	7/3 HOLIDAY	7/4	7/5

Mon	Tue	Wed	Thu	Fri	Sat	Sun
7/6	7/7	7/8	7/9	7/10	7/11	7/12
Final Check (ESA SJ)- pdf/paper City: AR Update	Resolve Final Items (All) City sends NOA to paper City: AR Update	Print ready DWDSG & IP City: AR Update	City: AR Update	City: AR Update CAO Batch AR to ESA	City: AR Update	
7/13	7/14	7/15	7/16	7/17	7/18	7/19
City: Final AR Update CAO Final Batch AR to ESA CAO approval of full AR	<b>PUBLISH</b> City: AR Website Live	City: AR Update CAO Batch AR to ESA (Weds)	City: AR Update (daily)	City: AR Update CAO Batch AR to ESA (fri)		