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Community Resources

San José Unified is a valuable leader in our community, providing the positive influence, dedicated participation, and active support needed to elevate opportunities for all. We're proud to offer an array of resources to benefit our neighbors and the greater community.

Submitting Flyers

Thank you for your interest in submitting a banner for display or a flyer for distribution at a SJUSD school site and/or for SJUSD administrators. PTA organizations or school connected organizations may now submit their banners and flyers directly to their school site administrator for approval. At this time only flyer and/or banner submissions from SJUSD PTA or school connected organizations will be approved for distribution in our schools. All other organizations looking to distribute flyers or display banners will be approved on a case-by-case basis by the site administrator.

All submitted items must adhere to the guidelines listed below.

- Please submit your banner or flyer in PDF, JPG, PNG, or Microsoft Word formats ONLY via email to your school site administrator for review.
- If your activities are held at a school site, please submit a copy of your Facility Use Permit with your banner/flyer. Visit Facilitron to apply for a permit (<https://www.facilitron.com/sjUSD95126>) ; for more information visit the "Facility Rental Policies" link at the bottom of this page.
- All flyers must include this disclaimer: "Approval for distribution of these materials does not imply endorsement by San José Unified School District."

- Banners must display the following message: “Display of this material does not imply endorsement by San José Unified School District.”

When designing your flyer or banner please keep in mind:

According to SJUSD Administrative Regulations, materials shall **NOT** be distributed to students or advertised in school-sponsored publications if they:

- Are obscene, libelous, or slanderous
- Incite students to commit unlawful acts, violate school rules, or disrupt the school’s orderly operation
- Discriminate against, attack, or denigrate any group on account of gender, gender identity or expression, sexual orientation, race, color, religion, ancestry, national origin, disability, or other unlawful consideration; or promote one group over another
- Solicit funds or services for an organization
- Advertise fee-based activities, unless scholarships or subsidies are offered
- Are designed for the sole purpose of advertising a business (e.g. restaurant, retail shop, medical services)
- Promote the use or sale of materials or services which are illegal or inconsistent with school objectives
- Announce events or meetings of noncurricular, student-initiated groups.

When submitting your flyer or banner please note:

- Schools have the option to make flyers available in any manner deemed appropriate for their site (i.e., post on the school website or bulletin board, make copies available in the school office, include information in the school newsletter or parent packets).
- For classroom distribution, please deliver the flyer directly to your school in the appropriate formats and quantities. School sites are NOT responsible for printing flyers.
- Distribution of flyers is only for elementary schools. Flyers for middle and high schools are NOT distributed to students, but may be made available as described above (e.g., school website, electronic distribution ... Please note that we do not currently offer flyer distribution through services such as PeachJar in order to ensure that materials distributed to our students are both appropriate and equitable).
- The San Jose Teachers’ Association must approve all flyers intended for teachers. Please call SJTA at (408) 267-0411 for more information.

For more information regarding SJUSD Board Policy (BP) 1325 regarding Advertising and Promotions at school sites, please visit our Board Policy page <http://www.gamutonline.net/displayPolicy/258873/1> (<http://www.gamutonline.net/displayPolicy/258873/1>)

Username: public

Password: sanjose

Thank you

Rent our Facilities

San José Unified uses an online facility request and rental system, **Facilitron**, which is designed to provide a convenient and accessible user experience. Reservation requests are easily submitted and quickly reviewed by the district. Renters have the opportunity to view facility photos and descriptions, see real-time availability, get estimated quotes, and pay online/offline.

Facilitron is responsible for the collection of Certificates of Insurance as well as payment for facility uses.

To view our available facilities, please visit facilitron.com/sjUSD95126 (<https://facilitron.com/sjUSD95126>) .

If you need any assistance setting up an account and/or in placing a facility use request, please contact Facilitron at support@facilitron.com (<mailto:support@facilitron.com>) , or by calling them directly at (800)-272-2962 (tel:18002722962) .

Pay Development Fees

California school districts may impose development fees on new residential or remodeling projects, as well as commercial and industrial construction. These fees are intended to provide funds for the construction or reconstruction of school facilities to accommodate increasing enrollment within school district boundaries resulting from new development. California law specifies the purpose and restrictions for the fees and has procedures for their implementation, accounting and use.

What are the current fees?

The current developer fees in San José Unified are as follows:

- Residential – \$3.48/sq. ft.
- Commercial/Retail – \$0.56/sq. ft.

How are fees assessed?

Fees for a residential project are assessed per square foot of accessible space. This includes the units themselves, gyms, and/or community rooms. It does not include carports, garages, patios, walkways, inside corridors, etc. Fees for commercial/retail space are assessed per square foot of the entire project.

In all cases, if the development involves demolition of an existing structure(s), the square footage of the demolition is deducted from the square footage of the new construction for the purpose of assessing fees. For example, if a new development is 1,000 square feet and involves demolition of a 200-square-foot structure, fees would be assessed for 800 square feet.

How do I pay my fees?

When you submit your development project to the City of San José or County of Santa Clara, you will receive a School District Referral Form. You must bring this form to the San José Unified District Office to make a payment in person. Upon payment, you will be provided with two copies of all documentation – one to return to the City or County, and one for your records.

The District Office is located at 855 Lenzen Avenue, San José, CA 95126 (off the Alameda). Our office hours are 8:00am to 5:00pm, Monday through Friday. Please park in the Visitors Parking Lot (middle lot with green striping) and use the Business Entrance (under the San José Unified marquee).

PLEASE NOTE: San José Unified only accepts check, cash, or bank draft for developer fees. We are unable to process credit card transactions.

Is there a different process for multi-unit residential developments?

If your residential project involves multiple units, please email a copy of the School District Referral Form to Dana Marting at dmarting@sjusd.org (mailto:dmarting@sjusd.org) so that we may review and advise you of the total fees due for the project. Please allow up to one week for review by our Fiscal Services Manager. Once the fees are confirmed, you must come to the San José Unified District Office and pay in person.

Who sets the fees?

The State Allocation Board adjusts developer fee rates in January of even-numbered years. Fees can only be increased when the school district's Board of Education has completed and adopted a new justification study. Districts must account for the collection of the fees and maintain a developer fee account that is separate from other funds.

How are the fees used?

Developer fees are intended for the construction or reconstruction of school facilities to accommodate additional enrollment. Fees cannot be used for computers, furniture, school supplies such as books, or routine maintenance.

What if I disagree with the assessment?

Developer fees are calculated based on information provided to San José Unified by the City of San José or County of Santa Clara on your School District Referral Form. If you disagree with the information on the School District Referral Form, please resolve the dispute with the City or County prior to coming to the San José Unified District Office to pay your fees.

Questions?

Please contact:

Dana Marting
San José Unified School District
855 Lenzen Ave.
San José, CA 95126
Phone: (408) 535-6000 x17939 (tel:14085356000p17939)

Fax: (408) 535-2330 (tel:14085352330)

Email: dmarting@sjusd.org (mailto:dmarting@sjusd.org)

Vendors and Contractors

Our Purchasing and Contracts team manages and coordinates the procurement of the district's supplies and services with integrity and professionalism, providing support, counsel and services to students, staff, parents, and the community.

[Click here to register as a potential vendor for San José Unified.](https://www.sjusd.org/your-resources/community-resources/potential-vendor-registration/380) (https://www.sjusd.org/your-resources/community-resources/potential-vendor-registration/380)

Important information for contractors regarding data breaches (<https://www.sjusd.org/docs/resources/Data-Breach-Letter.pdf>)

Contact

Purchasing and Contracts Management Department

855 Lenzen Avenue, Rm 220

San Jose, CA 95126

Phone: (408) 535-6141 (tel:14085356141)

FAX: (408) 535-2312

Email: purchasing@sjusd.org (mailto:purchasing@sjusd.org)

Business Hours

Monday through Friday

8:00 AM to 5:00 PM

Town Hall Meetings

In an effort to bring the district office to you, San José Unified hosts a series of district-wide “town hall” meetings throughout the school year. These meetings are an open forum for our families, staff, students, and community members to offer questions, comments, suggestions, and concerns about the district, our schools, and our programs.

As with the open comment period at our Board of Education meetings, any member of the public can speak for up to two minutes or fill out a comment card. Following each town hall, our staff synthesizes all of the comments we receive and provide responses or additional information from the appropriate departments.

We invite you to join us at our next town hall. Can't attend in person? We're exploring the opportunity to live stream these and other district events. Stay tuned!

Upcoming Town Halls

All town halls are scheduled from 6:00-8:00pm, unless otherwise noted.

District Responses

Please click below to review San José Unified's responses to feedback we've received at recent town hall meetings:

February 4, 2019 @ Gunderson High School (<https://www.sjusd.org/docs/news/SJUSD-Town-Hall-Questions-Responses-190204.pdf>)

September 24, 2018 @ Pioneer High School (<https://www.sjusd.org/docs/news/SJUSD-Town-Hall-Responses-180924.pdf>)

February 5, 2018 @ Leland High School (<https://www.sjusd.org/docs/news/SJUSD-Town-Hall-180205-Responses-ENG.pdf>)

September 25, 2017 @ Willow Glen High School (<https://www.sjUSD.org/docs/resources/SJUSD-Town-Hall-170925-Responses-ENG.pdf>)

Immigration Resources

San José Unified welcomes all students, regardless of their immigration status. However, many of our students and families are experiencing anxiety and uncertainty as a result of some of the proposed policy changes at the federal level.

With that in mind, the Board of Education passed a resolution on February 9, 2017, supporting immigrant students and families. You can click here to read the resolution. (https://www.sjUSD.org/docs/board_education/Resolution-Supporting-Immigrant-Students-and-Families-ENG.pdf)

Additionally, Superintendent Nancy Albarrán has joined 55 superintendents from across the country in signing on to this letter from the Broad Center (<https://docs.google.com/viewerng/viewer?url=https://s3-us-west-2.amazonaws.com/tbcwebimages/171024+DACA+letter+from+superintendents.pdf>), standing with DACA Dreamers and our immigrant community.

Community Partners

As part of this resolution, San José Unified commits to working closely with other local government agencies and community groups to ensure that all students and families, including those that are undocumented, have access to accurate information and support.

Please see below for links to organizations and resources to assist you with any questions or concerns regarding immigration status, policy, or legal services.

Resources for Parents & Students

U.S. Citizenship and Immigration Services

Multilingual Resource Center (<https://www.uscis.gov/tools/multilingual-resource-center>)

San José Field Office (<https://www.uscis.gov/about-us/find-uscis-office/field-offices/california-san-jose-field-office>)

State of California

Immigrant Guide (<http://www.immigrantguide.ca.gov/>)

Santa Clara County Office of Immigrant Relations

Website (<https://www.sccgov.org/sites/oir/Pages/oir.aspx>)

Resources (<https://www.sccgov.org/sites/oir/Pages/links.aspx>)

Non-Legal Trusted Resources (<https://www.sccgov.org/sites/oir/Documents/Non-Legal%20Trusted%20Resources%20updated.pdf>)

Disaster Assistance Services (https://gallery.mailchimp.com/b7704d67c212a9bf7f81cfc82/files/91ae5ab1-723d-4eae-a0a9-9ed4353794aa/Disaster_Resources_4_Immigrants_CA_SCC_005_.pdf)

Email: immigrant.relations@ceo.sccgov.org (mailto:immigrant.relations@ceo.sccgov.org) OR oir@ceo.sccgov.org (mailto:oir@ceo.sccgov.org)

Santa Clara County Office of Education

Website (<http://www.sccoe.org/index/Pages/default.aspx>)

Resources (<http://www.sccoe.org/supoffice/Pages/Support-for-Undocumented-Students.aspx>)

City of San José Office of Immigrant Affairs

Website (<http://www.sanjoseca.gov/index.aspx?NID=4615>)

Resources (<http://www.sanjoseca.gov/index.aspx?NID=5366>)

Email: immigrantaffairs@sanjoseca.gov (mailto:immigrantaffairs@sanjoseca.gov)

Phone: (408) 535-8100 (tel:14085358100)

ImmigrantInfo.org

Resources (<http://immigrantinfo.org>)

(Choose language using drop down menu at top right)

Legal Services

Community-based agencies that provide low-cost immigration legal services:

Catholic Charities (<http://www.catholiccharitiesscc.org/immigration-legal-services>)

SIREN (<http://www.siren-bayarea.org/>)

The Center for Employment Training (CET) (<http://www.cet-icp.org/>)

Asian Law Alliance (<http://asianlawalliance.org/>)

International Rescue Committee (<http://ircsanjosevesl.weebly.com/>)

Santa Clara University Alexander Community Law Center (<http://law.scu.edu/kgac/c/>)

Bay Area Legal Aid Society (<https://baylegal.org/>)

Legal Aid of Santa Clara County (<http://www.legalaidsociety.org/immigration.html>)

General legal help and immigration legal services in the Bay Area:

Immigration Legal Services (<https://www.sccgov.org/sites/oir/Documents/Immigration%20Legal%20Services%20Flyer.pdf>)

Resources for Unaccompanied Minors (<https://www.sccgov.org/sites/oir/Documents/Legal-Services-Unaccompanied-Minors2.pdf>)

Post-Election Resources (<https://www.sccgov.org/sites/oir/Documents/post-election-resources2.pdf>)

Finding a Lawyer (<https://www.sccgov.org/sites/oir/AnalyticsReports/Finding%20a%20lawyer%20IRG%20section%20MJ.pdf>)

Finding Help for Immigration Problems (<https://www.sccgov.org/sites/oir/AnalyticsReports/Finding%20help%20for%20Immigration%20Problems%20IRG%20section%20MJ.pdf>)

Resources for Teachers

Santa Clara County Toolkit for School Districts (<https://sjusd.app.box.com/s/74y4096bn5pwjvhvfxrqa624ynmcw35r3>)

California Immigrant Policy Center (CIPC)

A non-partisan, non-profit statewide organization

[caimmigrant.org](http://www.caimmigrant.org/) (<http://www.caimmigrant.org/>)

Teaching Tolerance Blog

A project of the Southern Poverty Law Center

[tolerance.org/blog/day-after](http://www.tolerance.org/blog/day-after) (<http://www.tolerance.org/blog/day-after>)

[tolerance.org/blog/after-election-day](http://www.tolerance.org/blog/after-election-day) (<http://www.tolerance.org/blog/after-election-day>)

[tolerance.org/blog/post-election-activity-voting-your-town](http://www.tolerance.org/blog/post-election-activity-voting-your-town) (<http://www.tolerance.org/blog/post-election-activity-voting-your-town>)

[tolerance.org/blog/election2016](http://www.tolerance.org/blog/election2016) (<http://www.tolerance.org/blog/election2016>)

Letters to the Next President

letters2president.org (<https://letters2president.org/>)

DACA Resources

In light of recent announcements regarding the federal Deferred Action for Childhood Arrivals (DACA) program, the Santa Clara County Office of Immigrant Relations has created these resources to assist DACA youth and their families:

DACA Frequently Asked Questions (FAQ): English (<https://sjusd.box.com/s/1li5pftjqgvak58bers7ubmvhbcdaye>) | Spanish (<https://sjusd.box.com/s/u9p4rvdgee8ue65wurw3qbzd3xjpi754>)

DACA Legal Resources (<https://sjusd.box.com/s/mfgfhlx5v0ldfy1d3n42gvt5vt2gi>)

UPDATE:

The U.S. Department of Homeland Security has announced that the agency is accepting DACA renewal applications from certain individuals at this time.

It is extremely important that any individual who needs to file a DACA renewal application and did not do so prior to October 5, 2017, do so IMMEDIATELY, without any delay.

The federal government is seeking a reversal of a recent court order that they must continue to accept DACA renewal applications. Should that order be reversed, the renewal process will be closed immediately. That could happen in a matter of days. (Presumably, if the process is closed by court order, all renewal applications in the pipeline will be dealt with according to the procedures in place at this time.)

Here are the current rules and explanations for who may renew at this time. (The reference to USCIS is the United States Citizenship and Immigration Services bureau of the Department of Homeland Security):

1. *If your DACA expired on or after September 5, 2017*, you may send your DACA renewal applications to USCIS. This means you must fill out the latest versions of Form I-821D (https://www.uscis.gov/system/files_force/files/form/i-821d.pdf?download=1) , Form I-765 (https://www.uscis.gov/system/files_force/files/form/i-765.pdf?download=1) Application for Employment Authorization, and Form I-765 (https://www.uscis.gov/system/files_force/files/form/i-765ws.pdf?download=1) Worksheet.
2. *If your DACA expired before September 5, 2017*, you must reapply through an initial application, not renew. Everyone must include the date your DACA expired or will expire on Part 1 of the Form I-821D (https://www.uscis.gov/system/files_force/files/form/i-821d.pdf?download=1) .
3. USCIS will *not* accept any new or first-time DACA applications.
4. Requests for advance parole from DACA recipients will not be accepted.

Please visit the USCIS online for more information. (<https://www.uscis.gov/humanitarian/deferred-action-childhood-arrivals-response-january-2018-preliminary-injunction>)

<https://www.sjUSD.org/your-resources/community-resources/>

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